



## **ADDENDUM NO. 1**

May 23, 2007

**TO: All Prospective Bidders**

**SUBJECT: BID NO.: 8317-4/12**

**TITLE: Uniforms and Accessories for Miami Dade Corrections and Rehabilitation Department**

**BID OPENING DATE: 2:00 PM Wednesday, May 30, 2007**

This Addendum is and does become a part of the above mentioned bid.

Please note the following change(s):

Section 3.0, paragraphs 3.34 and 3.35, sub-paragraph 2. Change the description of the camouflage from jungle amalgamated pattern to Woodland camouflage.

This change affects bid items 30 and 31.

**ALL OTHER INFORMATION REMAINS THE SAME**

A. Rodriguez  
Department of Procurement Management



**BID NO.: 8317-4/12**

**OPENING: 2:00 P.M.**  
Wednesday  
**May 30, 2007**

**MIAMI-DADE COUNTY, FLORIDA**

**I N V I T A T I O N  
T O B I D**

**TITLE:**

UNIFORMS FOR MIAMI DADE CORRECTIONS AND REHABILITATION  
DEPARTMENT

**THE FOLLOWING ARE REQUIREMENTS OF THIS BID, AS NOTED BELOW:**

SMALL BUSINESS ENTERPRISE MEASURE: ..... SEE SECTION 2.0, PARAGRAPH 2.2  
SAMPLES/INFORMATION SHEETS: ..... SEE SECTION 2.0, PARAGRAPH 2.8 and 2.27  
USER ACCESS PROGRAM: ..... SEE SECTION 2.0, PARAGRAPH 2.21

**FOR INFORMATION CONTACT:**

A. Rodriguez at 305-3754258, or at [Abelin@miamidade.gov](mailto:Abelin@miamidade.gov)

**IMPORTANT NOTICE TO BIDDERS:**

This solicitation has been set aside for participation of certified Small Business Enterprises (SBE's)  
only

MIAMI-DADE COUNTY  
DEPARTMENT OF PROCUREMENT MANAGEMENT  
PURCHASING DIVISION

**FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON  
PAGE 81 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR  
INELIGIBLE FOR LOCAL PREFERENCE**

**FAILURE TO SIGN PAGE 81 OF SECTION 4, BID SUBMITTAL FORM WILL RENDER  
YOUR BID NON-RESPONSIVE**



**MIAMI-DADE COUNTY, FLORIDA**

**INVITATION TO BID**

**Bid Number: 8317-4/12**

**Title: Uniforms for Miami-Dade Corrections and Rehabilitation Department**

**Sr. Procurement Contracting Agent: A. Rodriguez**

**Bids will be accepted until 2:00 p.m. on, May 30, 2007**

**Bids will be publicly opened.** The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

**Instructions:** Each Bid submitted to the Department of Procurement Management shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and three copies of the Bid Submittal, plus attachments if applicable. Failure to comply with this requirement may result in your Bid not being considered for award.

**All Bids must be submitted in a sealed envelope or container and will be opened promptly at the time indicated in this solicitation document. Any Bid received after the first Bid has been opened will be returned to the Bidder unopened. The County does not accept responsibility for delays, natural or otherwise.**

**NOTICE TO ALL BIDDERS:**

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY VENDOR RESPONDING TO THIS SOLICITATION**

## SECTION 1

### GENERAL TERMS AND CONDITIONS

**1.1. DEFINITIONS**

**Bid** – shall refer to any offer(s) submitted in response to this solicitation.  
**Bidder** – shall refer to anyone submitting a Bid in response to this solicitation.

**Bid Solicitation** – shall mean this solicitation documentation, including any and all addenda.

**Bid Submittal Form** – defines the requirement of items to be purchased, and must be completed and submitted with Bid. The Bidder should indicate its name in the appropriate space on each page.

**County** – shall refer to Miami-Dade County, Florida

**DPM** – shall refer to Miami-Dade County's Department of Procurement Management, Purchasing Division.

**Enrolled Vendor** – **EFFECTIVE JULY 8, 2002**, shall refer to a firm that has completed the necessary documentation in order to receive Bid notifications from the County, but has not yet registered.

**Registered Vendor** – shall refer to a firm that has completed the Miami-Dade County Business Entity Registration Application and has satisfied all requirements to enter in to business agreements with the County.

For additional information about on-line vendor enrollment or vendor registration contact the Vendor Assistance Unit at 111 N.W. 1<sup>st</sup> Street, 13<sup>th</sup> Floor, Miami, FL 33128, Phone 305-375-5773. **EFFECTIVE JULY 1, 2002**, vendors will be able to enroll and register online by visiting our web site at <http://miamidade.gov> and click on "Business".

**1.2. INSTRUCTIONS TO BIDDERS****A. Bidder Qualification**

It is the policy of the County to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the Bid Solicitation are encouraged to submit Bids. Vendors may enroll with the County to be included on a mailing list for selected categories of goods and services. To be eligible for award of a contract (including small purchase orders), Bidders must complete a "Miami-Dade County Business Entity Registration Application". Only Registered Vendors can be awarded County contracts. Vendors are encouraged to register with the County anytime by contacting the Vendor Information Center at 305-375-5287. The County endeavors to obtain the participation of all qualified minority and disadvantaged business enterprises. For information and to apply for certification, contact the Department of Business Development, at 111 N.W. 1 Street, 19<sup>th</sup> Floor, Miami, FL 33128-1844, or telephone at 305-375-3111. County employees wishing to do business with the County are referred to Section 2-11.1(d) of the Miami-Dade County Code.

**B. Vendor Registration**

To be recommended for award the County requires that vendors complete a Miami-Dade County Business Entity Registration Application with all required disclosure affidavits. The Miami-Dade County Business Entity Registration Application must be returned to the Department of Procurement Management (DPM), Purchasing Division within Fourteen (14) days of notification of the intent to recommend for award. In the event the Miami-Dade County Business Entity Registration Application is not properly completed and returned within the specified time, the County may award to next lowest responsive Bidder. The Bidder is responsible for obtaining the Miami-Dade County Business Entity Registration Application and all affidavits by downloading from DPM's website at <http://miamidade.gov> and click on "Business" or from the Vendor Assistance Unit at 111 N.W. 1<sup>st</sup> Street, Miami, FL. In becoming a Registered Vendor with Miami-Dade County, the vendor confirms its knowledge of and commitment to comply with the following:

1. Disclosure of Employment – pursuant to Section 2-8.1(d) of the County Code.
2. Disclosure of Ownership Affidavit – pursuant to Section 2-8.1(d) of the County Code.
3. Drug-Free Affidavit – pursuant to Section 2-8.1.2(b) of the County Code.

4. W-9 and 8109 Forms – The vendor must furnish these forms as required by the Internal Revenue Service.
5. Social Security Number – The vendor must provide a copy of the primary owner's social security card if the social security number is being used in lieu of the Federal Identification Number (F.E.I.N.).
6. Americans with Disabilities Act (A.D.A.) Affidavit – It is the policy of the County to comply with all requirements of County Resolution R182-00 and the A.D.A.
7. Collection of Fees, Taxes and Parking Tickets Affidavit – pursuant to Section 2-8.1 (c) of the County Code.
8. Conflict of Interest and Code of Ethics – pursuant to Sections 2-8.1(i) and 2-11.1(b) (1) through (6) and (9) of the County Code and County Ordinance No. 00-1 amending Section 2-11.1(c) of the County Code.
9. Code of Business Ethics – pursuant to Section 2-8.1(i) of the County Code.
10. Debarment Disclosure Affidavit – pursuant to County Code 10-38.
11. Office of the Inspector General Pursuant to Section 2-1076 of the County Code.
12. Minority and Disadvantaged Business Enterprises. The County endeavors to obtain the participation of all minority and disadvantaged business enterprises pursuant to Sections 2-8.2, 2-8.2.3 and 2-8.2.4 of the County Code and Title 49 of the Code of Federal Regulations.
13. Individuals and Entities Doing Business with the County not current in their obligations to the County – pursuant to Sections 2-8.1 (h) and 2-11.1(b)(8) of the County Code.
14. Nondiscrimination pursuant to Section 2-8.1.5 of the County Code.
15. Family Leave - Pursuant to Section 11A-30 of the County Code.
16. Living Wage – Pursuant to Section 2-8.9 of the County Code.
17. Domestic Leave – Pursuant to Section 11A-60 of the County Code.
18. Antitrust Laws – By acceptance of any contract, the vendor agrees to comply with all antitrust laws of the United States and the State of Florida.

**C. PUBLIC ENTITY CRIMES**

To be eligible for award of a contract, firms wishing to do business with the County must comply with the following:

Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

**D. Request for Additional Information**

1. Pursuant to Section 2-11.1(t) of the County Code, all Bid Solicitations, once advertised and until an award recommendation has been forwarded to the appropriate authority are under the "Cone of Silence". Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the Procurement Agent identified on the front page of the solicitation. Such inquiries or request for information shall be submitted to the procurement agent in writing and shall contain the requester's name, address, and telephone number. If transmitted by facsimile, the request should also include a cover sheet with Bidder's facsimile number. The requestor must also file a copy of this written request with the Clerk of the Board, 111 NW 1<sup>st</sup> Street, 17<sup>th</sup> Floor, suite 202, Miami, Florida 33128-1983 or email [clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov).
2. The Department of Procurement Management may issue an addendum in response to any inquiry received, prior to Bid opening, which changes, adds to or clarifies the terms, provisions

## SECTION 1

### GENERAL TERMS AND CONDITIONS

or requirements of the solicitation. The Bidder should not rely on any representation, statement or explanation whether written or verbal, other than those made in this Bid Solicitation document or in any addenda issued. Where there appears to be a conflict between this Bid Solicitation and any addenda, the last addendum issued shall prevail.

3. It is the Bidder's responsibility to ensure receipt of all addenda, and any accompanying documentation. The Bidder is required to submit with its Bid a signed "Acknowledgment of Addenda" form, when any addenda have been issued.

#### E. Contents of Bid Solicitation and Bidders' Responsibilities

1. It is the responsibility of the Bidder to become thoroughly familiar with the Bid requirements, terms and conditions of this solicitation. Pleas of ignorance by the Bidder of conditions that exist or that may exist will not be accepted as a basis for varying the requirements of the County, or the compensation to be paid to the Bidder.
2. This solicitation is subject to all legal requirements contained in the applicable County Ordinances, Administrative Orders, and Resolutions, as well as all applicable State and Federal Statutes. Where conflict exists between this Bid Solicitation and these legal requirements, the authority shall prevail in the following order: Federal, State and local.
3. It is the responsibility of the Bidder/Proposer, prior to conducting any lobbying regarding this solicitation to file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder/Proposer. The Bidder/Proposer shall also file a form with the Clerk of the Board at the point in time at which a lobbyist is no longer authorized to represent said Bidder/ Proposer. Failure of a Bidder/Proposer to file the appropriate form required, in relation to each solicitation, may be considered as evidence that the Bidder/Proposer is not a responsible contractor.

#### F. Change or Withdrawal of Bids

1. Changes to Bid - Prior to the scheduled Bid opening a Bidder may change its Bid by submitting a new Bid, (as indicated on the cover page) with a letter in writing on the firms letterhead, signed by an authorized agent stating that the new submittal replaces the original submittal. The new submittal shall contain the letter and all information as required for submitting the original Bid. No changes to a Bid will be accepted after the Bid has been opened.
2. Withdrawal of Bid – A Bid shall be irrevocable unless the Bid is withdrawn as provided herein. Only written a letter received by the DPM Purchasing Division prior to the Bid opening date may withdraw a bid. A bid may also be withdrawn ninety (90) days after the Bid has been opened and prior to award, by submitting a letter to the contact person identified on the front cover of this Bid Solicitation. The withdrawal letter must be on company letterhead and signed by an authorized agent of the Bidder.

#### G. Conflicts Within The Bid Solicitation

Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Bid Submittal Section, or any addendum issued, the order of precedence shall be: the last addendum issued, the Bid Submittal Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions.

#### H. Prompt Payment Terms

1. It is the policy of Miami-Dade County that payment for all purchases by County agencies and the Public Health Trust shall be made in a timely manner and that interest payments be made on late payments. In accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code, the time at which payment shall be due from the County or the Public Health Trust shall be forty-five (45) days from receipt of a proper invoice. The time at which payment shall be due to small businesses shall be thirty (30) days from receipt of a proper invoice. All payments

due from the County or the Public Health Trust, and not made within the time specified by this section, shall bear interest from thirty (30) days after the due date at the rate of one percent (1%) per month on the unpaid balance. Further, proceedings to resolve disputes for payment of obligations shall be concluded by final written decision of the County Manager, or his or her designee(s), not later than sixty (60) days after the date on which the proper invoice was received by the County or the Public Health Trust.

2. The Bidder may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during bid evaluation. Bidders are requested to provide prompt payment terms in the space provided on the Bid submittal signature page of the solicitation.

#### 1.3. PREPARATION OF BIDS

- A. The Bid submittal form defines requirements of items to be purchased, and must be completed and submitted with the Bid. Use of any other form will result in the rejection of the Bidder's offer.
- B. The Bid submittal form must be legible. Bidders shall use typewriter, computer or ink. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the Bid to be rejected.
- C. An authorized agent of the Bidder's firm must sign the Bid submittal form. **FAILURE TO SIGN THE BID SUBMITTAL FORM SHALL RENDER THE BID NON-RESPONSIVE.**
- D. The Bidder may be considered non-responsive if bids are conditioned to modifications, changes, or revisions to the terms and conditions of this solicitation.
- E. The Bidder may submit alternate Bid(s) for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate Bid must meet or exceed the minimum requirements and be submitted on a separate Bid submittal marked "Alternate Bid".
- F. When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.
- G. Please be advised that the County, in exercise of its discretion, may not accept bids and/or proposals received after the scheduled time and date. Sealed bids/proposals will be opened promptly at the time and place specified. The responsibility for submitting a sealed bid/proposal on or before the stated time and date is solely and strictly the responsibility of the Bidder/Proposer. Miami-Dade County is not responsible for delays caused by any mail, package or couriers service, including the U.S. Mail, or caused by any other occurrence.

#### 1.4. CANCELLATION OF BID SOLICITATION

Miami-Dade County reserves the right to cancel, in whole or in part, any Invitation to Bid when it is in the best interest of the County.

#### 1.5. AWARD OF BID SOLICITATION

- A. This Bid may be awarded to the responsible Bidder meeting all requirements as set forth in the solicitation. The County reserves the right to reject any and all Bids, to waive irregularities or technicalities and to re-advertise for all or any part of this Bid Solicitation as deemed in its best interest. The County shall be the sole judge of its best interest.
- B. When there are multiple line items in a solicitation, the County reserves the right to award on an individual item basis, any combination of items, total low Bid or in whichever manner deemed in the best interest of the County.
- C. The County reserves the right to reject any and all Bids if it is determined that prices are excessive, best offers are determined to be unreasonable, or it is otherwise determined to be in the County's best interest to do so.
- D. The County reserves the right to negotiate prices with the low bidder, provided that the scope of work of this solicitation remains the same.
- E. Award of this Bid Solicitation will only be made to firms that have completed the Miami-Dade County Business Entity Registration Application and that satisfy all necessary legal requirements to do

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### GENERAL TERMS AND CONDITIONS

business with Miami-Dade County. Firms domiciled in Miami-Dade County must present a copy of their Miami-Dade County issued Occupational License.

- F. Pursuant to County Code Section 2-8.1(g), the Bidder's performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the Bid received for this Bid Solicitation.
- G. To obtain a copy of the Bid tabulation, Bidder(s) shall enclose an appropriately sized self-addressed stamped envelope. Bid results will not be given by telephone or facsimile. Please allow ten (10) calendar days after Bid opening for mailing.
- H. The Bid Solicitation, any addenda and/or properly executed modifications, the purchase order, and any change order(s) shall constitute the contract.
- I. In accordance with Resolution R-1574-88 the Director of Purchasing Division will decide all tie Bids.
- J. Award of this Bid may be predicated on compliance with and submittal of all required documents as stipulated in the Bid Solicitation.

#### 1.6. CONTRACT EXTENSION

- A. The County reserves the right to exercise its option to extend a contract for up to one hundred-eighty (180) calendar days beyond the current contract period and will notify the contractor in writing of the extension.
- B. This contract may be extended beyond the initial one hundred-eighty (180) day extension period upon mutual agreement between the County and the successful Bidder(s) upon approval by the Board of County Commissioners.

#### 1.7. WARRANTY

All warranties, express and implied, shall be made available to the County for goods and services covered by this Bid Solicitation. All goods furnished shall be fully guaranteed by the successful Bidder against factory defects and workmanship. At no expense to the County, the successful Bidder shall correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty. The Special Conditions of the Bid Solicitation may supersede the manufacturer's standard warranty.

#### 1.8. ESTIMATED QUANTITIES

Estimated quantities or dollars are for Bidder's guidance only: (a) estimates are based on the County's anticipated needs and/or usage during a previous contract period and; (b) the County may use these estimates to determine the low Bidder. Estimated quantities do not contemplate or include possible additional quantities that may be ordered by other government, quasi-government or non-profit entities utilizing this contract under the Joint Purchase portion of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation and the resulting contract, if that section is present in this solicitation document. No guarantee is expressed or implies as to quantities or dollars that will be used during the contract period. The County is not obligated to place any order for the given amount subsequent to the award of this Bid Solicitation.

#### 1.9. NON-EXCLUSIVITY

It is the intent of the County to enter into an agreement with the successful Bidder that will satisfy its needs as describe herein. However, the County reserves the right as deemed in its best interest to perform, or cause to be performed, the work and services, or any portion thereof, herein described in any manner it sees fit, including but not limited to: award of other contracts, use of any contractor, or perform the work with its own employees.

#### 1.10. LOCAL PREFERENCE

The evaluation of competitive bids is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. A local business shall be defined as:

1. a business that has a **valid** occupational license, issued by Miami-Dade County **at** least one year prior to bid or proposal submission, **that** is appropriate for the goods, services or construction **to** be purchased;
2. a business that has **physical** business address located within the limits of Miami-Dade County from which the vendor operates or performs **business**. Post Office Boxes are not verifiable and shall **not** be used for the purpose of establishing said **physical** address; and
3. a business that **contributes** to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This **may** include but not be limited to the retention and expansion of employment opportunities and the support and increase **in** the County's tax base. To satisfy this requirement, the **vendor** shall affirm in writing its compliance with either **of** the following objective criteria as of the bid or proposal submission date stated in the solicitation:
  - (a) vendor has at **least** ten (10) permanent full time employees, or **part** time employees equivalent to 10 FTE ("full-time equivalent" employees working 40 hours per week) **that** live in Miami-Dade County, or at least 25% of its employees that live in Miami-Dade County, or
  - (b) vendor **contributes** to the County's tax base by paying either **real** property taxes or **tangible** personal property taxes **to** Miami-Dade County, or
  - (c) some other **verifiable** and measurable contribution to the economic development and well-being of Miami-Dade County.

When there is a responsive bid from a Miami-Dade local business within 10% of the lowest price submitted by a responsive non-local business, the local business and the non-local low bidder shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business.

At this time, there is an interlocal agreement in effect between Miami-Dade and Broward Counties until September 2007. Therefore, a vendor which meets the requirements of (1), (2) and (3) above for Broward County shall be considered a local business pursuant to this Section.

#### 1.11. CONTINUATION OF WORK

Any work that commences prior to and will extend beyond the expiration date of the current contract period shall, unless terminated by mutual written agreement between the County and the successful Bidder, continue until completion at the same prices, terms and conditions.

#### 1.12. BID PROTEST

- A. A recommendation for contract award or rejection of award may be protested by a Bidder in accordance with the procedures contained in Sections 2-8.3 and 2-8.4 of the County Code, as amended, and as established in Administrative Order No.3-21.
- B. A written intent to protest shall be filed with the Clerk of the Board and mailed to all participants in the competitive process and to the County Attorney within three (3) County work days of the filing of the County Manager's recommendation. This three day period begins on the County work day after the filing of the County Manager's recommendation. Such written intent to protest shall state the particular grounds on which it is based and shall be accompanied by a filing fee as detailed in Para C below.
- C. The written intent to protest shall be accompanied by a non-refundable filing fee, payable to the Clerk of the Board, in accordance with the schedule provided below:

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### GENERAL TERMS AND CONDITIONS

<u>Award Amount</u>	<u>Filing Fee</u>
\$25,000-\$100,000	\$500
\$100,001-\$500,000	\$1,000
\$500,001-\$5 million	\$3,000
Over \$5 million	\$5,000

The protester shall then file all pertinent documents and supporting evidence with the Clerk of the Board and mail copies to all participants in the competitive process and to the County Attorney within three (3) County work days after the filing of a written intent to protest.

- D.** For award recommendations greater than \$250,000 the following shall apply:  
The County's recommendation to award or reject will be immediately communicated (via mail, fax or email) to all participants in the competitive process and filed with the Clerk of the Board.
- E.** For award recommendations from \$25,000 to \$250,000 the following shall apply:  
Each County work day, as appropriate, recommendations to award or reject will be posted in the lobby of the Stephen P. Clark Center, located at 111 N.W. 1<sup>st</sup> Street. Participants may also call the Awards Line at 305-375-4724, or 800-510-4724, or the contact person as identified on the cover page of the Bid Solicitation.

#### 1.13. RULES, REGULATIONS AND LICENSES

The successful Bidder shall comply with all laws and regulations applicable to provide the goods and/or services specified in this Bid Solicitation. The Bidder shall be familiar with all federal, state and local laws that may in affect the goods and/or services offered.

#### 1.14. PACKAGING

Unless otherwise specified in the Special Conditions or Technical Specifications, all containers shall be suitable for shipment and/or storage and comply with Resolution No. 738-92.

#### 1.15. SUBCONTRACTING

Unless otherwise specified in this Bid Solicitation, the successful Bidder shall not subcontract any portion of the work without the prior written consent of the County. The ability to subcontract may be further limited by the Special Conditions. Subcontracting without the prior consent of the County may result in termination of the contract for default. When Subcontracting is allowed the Bidder shall comply with County Resolution No. 1634-93, Section 10-34 of the County Code and County Ordinance No. 97-35.

#### 1.16. ASSIGNMENT

The successful Bidder shall not assign, transfer, hypothecate, or otherwise dispose of this contract, including any rights, title or interest therein, or its power to execute such contract to any person, company or corporation without the prior written consent of the County.

#### 1.17. DELIVERY

Unless otherwise specified in the Bid Solicitation, prices quoted shall be F.O.B. Destination. Freight shall be included in the proposed price.

#### 1.18. RESPONSIBILITY AS EMPLOYER

The employee(s) of the successful Bidder shall be considered to be at all times its employee(s), and not an employee(s) or agent(s) of the County or any of its departments. The successful Bidder shall provide competent and physically employee(s) capable of performing the work as required. The County may require the successful Bidder to remove any employee it deems unacceptable. All employees of the successful Bidder shall wear proper identification.

#### 1.19. INDEMNIFICATION

The successful Bidder shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of

defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the successful Bidder or its employees, agents, servants, partners, principals or subcontractors. The successful Bidder shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The successful Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

#### 1.20. COLLUSION

Where two (2) or more related parties, as defined herein, each submit a Bid for any contract, such Bids shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such Bids. Related parties shall mean Bidder or the principals thereof which have a direct or indirect ownership interest in another Bidder for the same contract or in which a parent company or the principals thereof of one (1) Bidder have a direct or indirect ownership interest in another Bidder for the same contract. Furthermore, any prior understanding, agreement, or connection between two or more corporations, firms, or persons submitting a bid for the same materials, supplies, services, or equipment shall also be presumed to be collusive. Bids found to be collusive shall be rejected. Bidders who have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive Bidding may be terminated for default.

#### 1.21. MODIFICATION OF CONTRACT

The contract may be modified by mutual consent, in writing through the issuance of a modification to the contract, purchase order, change order or award sheet, as appropriate.

#### 1.22. TERMINATION FOR CONVENIENCE

The County, at its sole discretion, reserves the right to terminate this contract without cause upon thirty (30) days written notice. Upon receipt of such notice, the successful Bidder shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the successful Bidder prior to notice of termination. The County shall be the sole judge of "reasonable costs."

#### 1.23. TERMINATION FOR DEFAULT

The County reserves the right to terminate this contract, in part or in whole, or place the vendor on probation in the event the successful Bidder fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the successful Bidder in accordance with the appropriate County ordinances, resolutions and/or administrative orders. The vendor will be notified by letter of the County's intent to terminate. In the event of termination for default, the County may procure the required goods and/or services from any source and use any method deemed in its best interest. All re-procurement cost shall be borne by the successful Bidder.

#### 1.24. FRAUD AND MISREPRESENTATION

Pursuant to Section 2-8.1.4 of the Miami-Dade County Code, any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement, may be debarred for up to five (5) years. The County as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity. Such individual or entity shall be responsible for all direct or indirect costs associated with termination or cancellation, including attorney's fees.

## SECTION 1

### GENERAL TERMS AND CONDITIONS

**1.25. ACCESS TO RECORDS**

The County reserves the right to require the Contractor to submit to an audit by Audit and Management Services or other auditor of the County's choosing at the Contractor's expense. The Contractor shall provide access to all of its records, which relate directly or indirectly to this Agreement at its place of business during regular business hours. The Contractor shall retain all records pertaining to this Agreement and upon request make them available to the County for three years following expiration of the Agreement. The Contractor agrees to provide such assistance as may be necessary to facilitate the review or audit by the County to ensure compliance with applicable accounting and financial standards.

**1.26 OFFICE OF THE INSPECTOR GENERAL**

Miami-Dade County has established the Office of the Inspector General, which is authorized and empowered to review past, present, and proposed County and Public Health Trust programs, contracts, transactions, accounts, records and programs. The Inspector General (IG) has the power to subpoena witnesses, administer oaths, require the production of records and monitor existing projects and programs. The Inspector General may, on a random basis, perform audits on all County contracts. The cost of random audits shall be incorporated into the contract price of all contracts and shall be one quarter (1/4) of one (1) percent of the contract price, except as otherwise provided in Section 2-1076(c)(8) of the County Code.

**1.27 PRE-AWARD INSPECTION**

The County may conduct a pre-award inspection of the bidder's site or hold a pre-award qualification hearing to determine if the bidder is capable of performing the requirements of this bid solicitation.

**1.28 PROPRIETARY/CONFIDENTIAL INFORMATION**

Bidders are hereby notified that all information submitted as part of, or in support of bid submittals will be available for public inspection after opening of bids in compliance with Chapter 119 of the Florida Statutes; popularly known as the "Public Record Law." The bidder shall not submit any information in response to this invitation, which the bidder considers to be a trade secret, proprietary or confidential. The submission of any information to the County in connection with this invitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to the bidder. In the event that the bidder submits information to the County in violation of this restriction, either inadvertently or intentionally, and clearly identifies that information in the bid as protected or confidential, the County shall endeavor to redact and return that information to the bidder as quickly as possible, and if appropriate, evaluate the balance of the bid. The redaction or return of information pursuant to this clause may render a bid non-responsive.

**1.29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

Any person or entity that performs or assists Miami-Dade County with a function or activity involving the use or disclosure of "individually identifiable health information (IIHI) and/or Protected Health Information (PHI) shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Miami-Dade County Privacy Standards Administrative Order. HIPAA mandates for privacy, security and electronic transfer standards, that include but are not limited to:

1. Use of information only for performing services required by the contract or as required by law;
2. Use of appropriate safeguards to prevent non-permitted disclosures;
3. Reporting to Miami-Dade County of any non-permitted use or disclosure;
4. Assurances that any agents and subcontractors agree to the same restrictions and conditions that apply to the Bidder/Proposer and reasonable assurances that IIHI/PHI will be held confidential;

5. Making Protected Health Information (PHI) available to the customer;
6. Making PHI available to the customer for review and amendment; and incorporating any amendments requested by the customer;
7. Making PHI available to Miami-Dade County for an accounting of disclosures; and
8. Making internal practices, books and records related to PHI available to Miami-Dade County for compliance audits.

PHI shall maintain its protected status regardless of the form and method of transmission (paper records, and/or electronic transfer of data). The Bidder/ Proposer must give its customers written notice of its privacy information practices including specifically, a description of the types of uses and disclosures that would be made with protected health information.

**1.30. CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX**

When proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County are used to pay for all or some part of the cost of this contract, no award of a Blanket Purchase Order (BPO) for Transit/Public Works as part of a multi-department contract, nor an award of a contract solely for the use of Transit/Public Works shall be effective and thereby give rise to a contractual relationship with the County for Transit/Public Works purchases unless and until both the following have occurred: 1) the County Commission awards the contract, and such award becomes final (either by expiration of 10 days after such award without veto by the Mayor, or by Commission override of a veto); and, 2) either, i) the Citizens' Independent Transportation Trust (CITT) has approved inclusion of Transit/Public Works in this contract, or, ii) in response to the CITT's disapproval, the County Commission reaffirms Transit/Public Work's inclusion in the contract by two-thirds (2/3) vote of the Commission's membership and such reaffirmation becomes final.

**1.31 LOBBYIST CONTINGENCY FEES**

**A. In accordance with Section 2-11.1(s) of the Code of Miami-Dade County,** after May, 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.

**B. A contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependant on or in any way contingent upon the passage, defeat, or modification of:** 1) any ordinance, resolution, action or decision of the County Commission; 2) any action, decision or recommendation of the County Manager or any County board or committee; or 3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which foreseeably will be heard or reviewed by the County Commission or a County board or committee.

**1.32 COMMISSION AUDITOR – ACCESS TO RECORDS**

Pursuant to Ordinance No. 03-2, all vendors receiving an award of the contract resulting from this solicitation will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.



## SECTION 2

**SPECIAL CONDITIONS****Uniforms for Miami Dade Corrections and Rehabilitation Department****2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR A COUNTY DEPARTMENT**

The Purpose of this Invitation to Bid is to establish a contract for the purchase of Uniforms and Accessories in conjunction with the needs of Miami-Dade County's Corrections and Rehabilitation Department on an as-needed when-needed basis.

**2.2 SMALL BUSINESS CONTRACT MEASURES (Set-aside)**

This contract includes participation provisions for Miami-Dade County certified Small Business Enterprises (SBEs) as indicated in Appendix A of this solicitation. The contract measure applicable to this contract: SBE Set-aside.

**2.3 PRE-BID CONFERENCE:**

**INTENTIONALLY OMITTED**

**2.4 TERM OF CONTRACT: TWELVE (12) MONTHS**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Department of Procurement Management, Purchasing Division; and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the twelve month period.

**2.5 OPTION TO RENEW FOR FOUR (4) ADDITIONAL ONE YEAR PERIODS With Price Adjustment:**

The initial contract prices resultant from this solicitation shall prevail for a one (1) year(s) period from the contract's initial effective date. Prior to, or upon completion, of that initial term, the County shall have the option to renew this contract for an additional four (4) year(s) period on a year-to-year basis. Prior to completion of each exercised contract term, the County may consider an adjustment to price based on changes in the following pricing index: Consumer Price Index (CPI), Miami Area, All Urban Consumers, Apparel.

It is the vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any exercised option period, the vendor's request for adjustment should be submitted 90 days prior to expiration of the then current contract term. The vendor adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the County will assume that the vendor has agreed that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period may not be considered.

## SECTION 2

**SPECIAL CONDITIONS****Uniforms for Miami Dade Corrections and Rehabilitation Department**

The County reserves the right to reject any price adjustments submitted by the vendor and/or to not exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the vendor. This prerogative will be exercised only when such continuation is clearly in the best interest of the County.

Should the vendor decline the County's right to exercise the option period, the County may consider the vendor in default which decision may affect that vendor's eligibility for future contracts.

**NOTE: IF MULTIPLE VENDORS ARE INVOLVED UNDER THE GIVEN CONTRACT, ANY OPTIONS TO RENEW WILL BE RESTRICTED TO THE SPECIFIC ITEMS OF WORK INITIALLY AWARDED TO ANY SPECIFIC VENDOR.**

**2.6 METHOD OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER AS DESCRIBED BELOW.**

In order to accommodate the unique needs of County departments, the award of the contract will be made to bidder(s) within each group based on the following criteria:

Group(s) 1, 2, 3 and 7 will be awarded to the lowest priced responsive, responsible vendors who bids on all items and whose bid offered the lowest price when all items in the group are added in the aggregate. If bidder fails to bid on all items within the group(s) identified above, his bid shall be declared non-responsive for the group(s).

Group(s) 4, 5 and 6 will be awarded to the lowest responsive, responsible bidder on an item by item basis.

An item is defined as the total of all the sizes required on the proposal sheet.

**2.7 PRICES SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT:**

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed and firm during the term of contract.

**2.8 EXAMINATION OF UNIFORMS**

A sample of the approved Corrections and Rehabilitation Department uniform will be made available for inspection at 545 NW 22 St. until bid opening date. Contact Rickie Hemingway at 305-576-7508 for an appointment. Samples are County property and can not be taken from the viewing location.

**Note: Cone of Silence remains in place during any inspection.**

## SECTION 2

SPECIAL CONDITIONSUniforms for Miami Dade Corrections and Rehabilitation Department

The sample provided for inspection should be used for the sole purpose of establishing the minimum requirement of level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated on the Bid/Proposal Submission Form.

The County shall be sole judge of equality to the existing uniforms, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" on the County's Bid/Proposal Submission Form are the only products that will be accepted under this solicitation

**2.9 “EQUAL” PRODUCT CAN BE CONSIDERED UPON RECEIPT OF SPECIFIED DATA**

INTENTIONALLY OMITTED

**2.10 LIQUIDATED DAMAGES:**

INTENTIONALLY OMITTED

**2.11 INDEMNIFICATION AND INSURANCE:**

INTENTIONALLY OMITTED

**2.12 BID GUARANTY:**

INTENTIONALLY OMITTED

**2.13 PERFORMANCE BOND:**

INTENTIONALLY OMITTED

**2.14 CERTIFICATIONS:**

INTENTIONALLY OMITTED

**2.15 METHOD OF PAYMENT: PERIODIC INVOICES FOR COMPLETED PURCHASES**

The vendor(s) shall submit an invoice(s) to the County user department(s) after purchase has been completed, whether the specific item(s) were picked up by authorized County personnel or delivered to the site by the vendor. In addition to the general invoice requirements set forth below, the invoices shall reference the corresponding delivery ticket number or packing slip number that was signed by an authorized representative of the County user department at the time the items were delivered and accepted. Submittal of these periodic invoices shall not

## SECTION 2

**SPECIAL CONDITIONS****Uniforms for Miami Dade Corrections and Rehabilitation Department**

exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items.

All invoices shall contain the following basic information:

## I. Vendor Information:

- The name of the business organization as specified on the contract between Miami-Dade County and vendor
- Date of invoice
- Invoice number
- Vendor's Federal Identification Number on file with Miami-Dade County

## II. County Information:

- Miami-Dade County Release Purchase Order or Small Purchase Order Number

## III. Pricing Information:

- Unit price of the goods, services or property provided
- Extended total price of the goods, services or property
- Applicable discounts

## IV. Goods or Services Provided per Contract:

- Description
- Quantity

## V. Delivery Information:

- Delivery terms set forth within the Miami-Dade County Release Purchase Order
- Location and date of delivery of goods, services or property

## VI. Failure to Comply:

Failure to submit invoices in the prescribed manner will delay payment.

**2.16 SHIPPING TERMS: F.O.B. DESTINATION**

All bidders shall quote prices based on F.O.B. Destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized County representative at the ordering office.

## SECTION 2

SPECIAL CONDITIONSUniforms for Miami Dade Corrections and Rehabilitation Department**2.17 DELIVERY SHALL BE FIFTEEN (15) DAYS AFTER DATE OF ORDER IS PLACED BY THE COUNTY (GROUPS 4, 5 AND 7)**

The bidder shall make deliveries within fifteen (15) calendar days after the date that the County department orders the items. All deliveries shall be made in accordance with good commercial practice and shall be adhered to by the successful bidder(s); except in such cases where the delivery will be delayed due to acts of God, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the delivery date so that a revised delivery schedule can be negotiated.

Should the bidder(s) to whom the contract is awarded fail to deliver in the number of days as stated in its proposal, the County reserves the right to cancel the contract after any back order period which is specified in the Special Conditions has lapsed. If the contract is cancelled, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the bidder with any re-procurement costs.

**DELIVERY SHALL BE SIXTY (60) DAYS AFTER ORDER IS PLACED BY THE COUNTY (GROUP(S) 1, 2, 3, AND 6)**

The bidder shall make deliveries within sixty (60) calendar days after the date that the County department orders the items. All deliveries shall be made in accordance with good commercial practice and shall be adhered to by the successful bidder(s); except in such cases where the delivery will be delayed due to acts of God, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the delivery date so that a revised delivery schedule can be negotiated.

Should the bidder(s) to whom the contract is awarded fail to deliver in the number of days as stated in its proposal, the County reserves the right to cancel the contract after any back order period which is specified in the Special Conditions has lapsed. If the contract is cancelled, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the bidder with any re-procurement costs.

**2.18 BACK ORDER DELAYS IN DELIVERY SHALL NOT BE ALLOWED**

The County shall not allow any late deliveries attributed to product back order situations under this contract. Accordingly, the vendor is required to deliver all items to the County within the time specified in this solicitation and resultant contract; and no grace period on account of back order situations shall be honored, unless written authorization is issued by the user department, and a new delivery date is mutually established. In the event that the vendor fails to deliver the products within the time specified, the County reserves the right to cancel the order, seek the items from another vendor, and charge the incumbent vendor for any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

## SECTION 2

SPECIAL CONDITIONSUniforms for Miami Dade Corrections and Rehabilitation Department**2.19 WARRANTY REQUIREMENTS:**

INTENTIONALLY OMITTED

**2.20 CONTACT PERSONS:**

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: A. Rodriguez, at (305) 375-4258, or by email – abelin@miamidade.gov.

**2.21 COUNTY USER ACCESS PROGRAM (UAP)****User Access Fee**

Pursuant to Miami-Dade County Budget Ordinance No. 03-192, this contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this contract, or any contract resulting from this solicitation and the utilization of the County contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The vendor providing goods or services under this contract shall invoice the contract price and shall accept as payment thereof the contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Vendor participation in this invoice reduction portion of the UAP is mandatory.

**Joint Purchase**

Only those entities that have been approved by the County for participation in the County's Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive Miami-Dade County contract pricing and terms and conditions. The County will provide to approved entities a UAP Participant Validation Number. The vendor must obtain the participation number from the entity prior to filling any order placed pursuant to this section. Vendor participation in this joint purchase portion of the UAP, however, is voluntary. The vendor shall notify the ordering entity, in writing, within 3 work days of receipt of an order, of a decision to decline the order.

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the successful vendor shall be entitled to ship goods on an "FOB Destination, Prepaid and Charged Back" basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

**SECTION 2****SPECIAL CONDITIONS****Uniforms for Miami Dade Corrections and Rehabilitation Department**

Miami-Dade County shall have no liability to the vendor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the vendor and shall be paid by the ordering entity less the 2% UAP.

**Vendor Compliance**

If a vendor fails to comply with this section, that vendor may be considered in default by Miami-Dade County in accordance with Section 1, Paragraph 1.23 of this contract solicitation and the resulting contract.

**2.22 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS**

Although this Solicitation is specific to a County Department, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the successful bidder(s) at the contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s) or agency (ies).

**2.23 IDENTIFICATION OF EACH ITEM**

Each item must be clearly identified on the offer submittal pages(s) as to make, model number, style number, packaging, as requested, in order to be eligible for award. Use of terms such as, "As Spec" is unacceptable. Failure to provide this information with the offer may result in rejection of the offer.

**2.24 PACKING SLIP/DELIVERY TICKET TO ACCOMPANY ITEMS DURING DELIVERY:**

The successful bidder shall enclose a complete packing slip or delivery ticket with any items to be delivered in conjunction with this bid solicitation. The packing slip shall be attached to the shipping carton(s) which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip or delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

**2.25 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:**

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these

## SECTION 2

SPECIAL CONDITIONSUniforms for Miami Dade Corrections and Rehabilitation Department

circumstances, a County representative will contact the primary vendor to obtain a price quote for the similar items. If there are multiple vendors on the contract, the County representative may also obtain price quotes from these vendors. The County reserves the right to award these similar items to the primary contract vendor, another contract vendor based on the lowest price quoted, or to acquire the items through a separate solicitation.

**2.26 SAMPLES MAY BE REQUIRED DURING EVALUATION**

After the County opens the Bid Proposals, bidders may be required to submit a representative sample for the goods to be supplied for evaluation by, and at no cost to the County. Although the County understands that an exact sample may not be available, the samples submitted by the vendor will represent the quality the County is seeking. If samples are required, the County will notify the bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder's name, bid number, bid title, manufacturer's name, brand name, style number if applicable and which item numbers it represents. If the vendor is offering a fabric not specified herein, the vendor may be required to submit a fabric swatch for review by the County. A written statement may accompany the sample which will denote any differences between the sample and the bid item it is meant to represent. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the County shall not consider the bidder's proposal for that item(s); provided however, that in the event of a group or aggregate award, the bidder's proposal will not be eligible for that group or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

On the basis of this analysis, the County shall be sole judge of the acceptability of the sample in conformance with the bid specifications and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods and/or services to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.



## SECTION 2

SPECIAL CONDITIONSUniforms for Miami Dade Corrections and Rehabilitation Department**2.27 SUB-CONTRACTORS OF WORK SHALL BE IDENTIFIED**

As part of its Bid Proposal, the Bidder is required to identify any and all Subcontractors that will be used in the performance of the proposed contract, their capabilities and experience, and the portion of the work to be done by the subcontractor. The competency of the Subcontractor(s) with respect to experience, skill, responsibility and business standing shall be considered by the County when making the award in the best interest of the County. If the bidder fails to identify any and all sub-contractors in the Bid Proposal, the bidder may be allowed to submit this documentation to the County during the bid evaluation period if such action is in the best interest of the County.

**2.28 SUBSTITUTION OF ITEMS DURING TERM OF CONTRACT**

Substitute brands or models may be considered during the contract period for discontinued models. The bidder shall not deliver any substitute item as a replacement to an awarded brand or model without express written consent of Department of Procurement Management, Bids & Contracts Division prior to such delivery. Substitute items must be of equal or better quality than the awarded item. Substitutes shall be considered only in emergency situations and excessive substitution requests may be cause to cancel the contract.

**2.29 UNIFORMS & ACCESSORIES SHALL BE NEW AND WARRANTED AGAINST DEFECTS**

The Bidder hereby acknowledges and agrees that all uniforms & accessories, except where recycled content is specifically requested, supplied by the Bidder in conjunction with this Bid shall be new, warranted for their merchantability, and fit for a particular purpose. In the event any of the uniforms & accessories supplied to the County by the Bidder are found to be defective or do not conform to specifications, the County reserves the right to (1) cancel the order and return such materials to the Bidder at the Bidder's expense or (2) require the Bidder to replace the materials at the Bidder's expense.

**2.30 CONTRACTUAL GUARANTEES**

Each proposer, by virtue of bidding, warrants and guarantees that all material, lining, trimmings, etc. are first quality goods of current manufacture with no seconds or rejects being used, and are of uniform quality and color.

Successful bidder(s) shall guarantee replacements of improperly manufactured garments. Said replacements must be made within two (2) weeks from time of notification by the Department.

Any part of orders that does not conform to specifications, although accepted through oversight or otherwise, may be rejected at any time. Any part of orders found not to be in

## SECTION 2

SPECIAL CONDITIONSUniforms for Miami Dade Corrections and Rehabilitation Department

accordance with specifications due to the fault of the vendor shall be altered or replaced by the vendor at no cost to Dade County.

If at any time during the contract period, any specified item is found not to be equal in quality, workmanship, and/or materials to the samples provided by the successful bidder are not as per bid specifications the contract may be cancelled.

**2.31 LOCAL TAILORS**

Vendors submitting bids must have a local tailor within Miami-Dade County, Florida, to represent them. Such a local tailor shall be equipped to take measurements, make all alterations and fittings, as required by the County. The services of the local tailor shall be made available to the County for the period of this contract. Each bidder shall furnish with this bid, the name and address of the local office and tailor who will represent them.

**2.32 MEASUREMENTS**

Contractor shall be solely responsible for the securing of all necessary measurements at mutually convenient times to be arranged between the using agency and contractor. The contractor shall further be responsible for the fittings and any necessary alterations for a proper fit for each wearer to the County. Only minor alterations will be permitted. Alterations that might change the style of the garment or which will use up all of the allowance in seams provided for shall be considered cause for rejections of the uniform.

**2.33 LIGHT WEIGHT JACKET**

Bid item number 28 will be available for purchase by Corrections & Rehabilitation Department employees using their own funds, the County shall not be invoiced nor will it pay for any of these jackets.

**2.34 COUNTY EMBLEMS AND PATCHES**

Prices bid for all items except for trousers, slacks, and belts shall include the sewing on of County provided patches. Depending on the item and wearer this may be a minimum of two patches (new hires one on each sleeve) up to a maximum of five (experienced officers, one on each sleeve, rank, longevity, special unit). Page 11 shows a representation of the Miami Dade Corrections and Rehabilitation Departments uniform. Bidders are encouraged to view the required uniforms (see paragraph 2.8).

SECTION 2

SPECIAL CONDITIONS

Uniforms for Miami Dade Corrections and Rehabilitation Department



**SECTION 3**  
**TECHNICAL SPECIFICATION**  
**Uniforms for Miami Dade Corrections and Rehabilitation Department**

**3.1 GROUP 1 – SHIRTS & BLOUSES**

All measurements unless specified as a requirement for a specific garment are intended to be approximate. All shirts and blouses must include reinforcement for badges (badge holders) and name plates (name plate holders).

**3.2 ITEM #1 Men's Permanent Press Short Sleeve Shirt****3.2.1 Mills:**

Poplin, 65% Dacron Polyester, 35% combed cotton fast color. Sanforized, average residual shrinkage does not exceed 2%. Weight not less than 4-1/2 ounces per square yard finished. Finished thread count warp – 106, fill 58. Tensile strength should test to 165 lbs. warp, 59 lbs. fill, prior to rupture, (grab method). Tear strength should test to 3500 gms. Warp, 1450 gms. Fill, prior to fabric tearing. Abrasion should test to 2000 +, warp and fill. Precured permanent press with Visa soil release finish. Wash and wear appearance rating class 4.

The above testing results are from independent laboratory tests utilizing the Elmendorf method of testing

**3.2.2 Color:** White**3.2.3 Style:** Convertible collar uniform short sleeve shirt, in regular collar, sizes 14 through 18, not small, medium or large.**3.2.4 Front:** To have 1-1/2" placket on top center front. Front to have seven buttons and buttonholes. Fronts to be faced on each underside with no less than 2-1/2" +/- 1/8" turn under of shirt material.**3.2.5 Buttons:** Koppers Manufacturing Company pearlized buttons or equal. Malden 19 ligne.**3.2.6 Flaps:** Two scalloped flaps approximately 5-1/2" wide – 2-1/2" at sides and approximately 2-3/4" at center, die cut and creased to insure uniformity of shape and size, lined with 100% Dacron interlining. Approximately 1" openings through both flaps adjacent to center plait for pencils. Each flap to have Velcro or snap closure at both corners. Small horizontal buttonhole on flap approximately 5/8" above flap point. Button sewn on top flap.

**SECTION 3**  
**TECHNICAL SPECIFICATION**  
**Uniforms for Miami Dade Corrections and Rehabilitation Department**

- 3.2.7 Pockets: Two pockets 1-1/2" box pleats stitched to prevent spreading approximately 5-3/4" long by 5-3/16" wide with mitered corners – pockets to be die cut and die creased to insure uniformity of shape and size. Both pockets shall have a pencil division. Velcro closure on both pockets to match Velcro on flaps.
- 3.2.8 Badge Holder: There shall be an inside sling type badge holder of the same material approximately 1-1/2" wide to extend from shoulder seam to approximately 2-1/2" below top to pocket on left front. There shall be two thread eyelets 1-1/8" apart with the lower eyelet approximately 1" above the flaps to be on a vertical line with pocket pleat.
- 3.2.9 Cloth Shoulder Protector for Metal Button: There is to be a reinforcement of self cloth 1" wide by approximately 2-1/4" long that is set into the collar seam and stitched to yoke so as to prevent shank of metal button if used on shoulder straps from digging into wearer's shoulder.
- 3.2.10 Sleeves: One piece measuring no less than 9-1/2" on upper portion and no less than 6-1/2" on the lower portion, on side 14-1/2"; graduated according to size.
- 3.2.11 Collar: Convertible type with points 3-1/2". Single stitched approximately 3/16" lined with 100% Dacron interlining. Collar to be die cut and die creased. Collars to have permanently sewn in stays and to be made in regular collar sizes.
- 3.2.12 Back: With double yokes approximately 1-3/4" from collar seam.
- 3.2.13 Military Creases: Shirts to have stitched in creases in front, back, flaps and pockets to give appearance of permanent military press. All stitched creases are to be approximately 1/16". There shall be three stitched creases on the back; one on each front to be centered with the center of each flap and pocket pleat. Each pocket and flap shall have a stitched crease centered as a continuation of front creases.
- 3.2.14 Shoulder Epaulets: Straps to measure approximately 2" at sleeve head tapered to approximately 1-5/8" at ends which are to be pointed approximately 7/8". Point of straps to be approximately 1/2" from collar. Straps to be sewn down at the sleeve and stitched to shoulder with single needle machine forming an "X". Buttons attached to shoulder to match strap button hole. Length of straps to be graduated to size of shirt. Underneath button there is to be an eyelet hole with buttons sewn on top of eyelet hole inside of shirt.

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- 3.2.15 Stitching: Shirts shall have Merrow stitching for sleeving operation and closing operation. Balance of shirt to be single lock-stitch.
- 3.2.16 Creasing: Where ever creasing is specified, the operation is to be sewn-in process.
- 3.2.17 Length: Minimum length for all sized to be approximately 32-1/2" regular length 34-1/2" long length measured from collar seam to bottom of tail center of back.
- 3.2.18 Cutting: Collars and pockets and flaps to be die cut to insure absolute uniformity.
- 3.2.19 Packing & Folding: All shirts to be thoroughly hot head pressed and hand finished pressed in conformance with good trade practice on better quality civilian shirts. Jet clips to be used throughout. Shirts to be packed six (6) to a box with size plainly marked on outside. Same marking to appear inside collar. Shirts to be folded over heavy shirt board inside body with creased extension into back of stand-up collar. Each shirt shall have washing instructions stamped at the tail.
- 3.2.20 Fit: To be measured and tailored to chest and waist measurement of irregular sized personnel when required, and must be available in 2 body sizes for each size.
- 3.2.21 Measurements: All of the above measurements are approximate, +/- 1/8", and are from a size 14-1/2, short sleeve shirt.
- 3.2.22 Emblem: Emblem, provided by using department to be sewn on both sleeves.

**3.3 ITEM #2 Men's Permanent Press Long Sleeve Shirt**

- 3.3.1 Note: Specifications same as item #1 with the exception of the following:
- 3.3.2 Style: Long sleeve permanent press men's shirt.
- 3.3.3 Color: White

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- 3.3.4 Sleeves: One piece with top placket 1" wide and under placket 1/2" wide both of same material as garment. Plackets to be approximately 5" long from top of cuff. Sleeved should be tapered in proportion to finished measurements given below. Button and buttonhole on placket.
- 3.3.5 Elbow Reinforcement: Patches not less than 5-1/2" x 4-3/4" with all four corners mitered to be set over sleeve placket on both sleeved. Patches to be die cut and die creased to insure uniformity.
- 3.3.6 Cuff: To measure approximately 3" wide interlined. Double button cuffs approximately 1" apart between holes. To have approximately 1/8" edge stitch.
- 3.3.7 Finished Length Size:

Collar Size	Cuff Length
14-1/2 to 15	10"
15-1/2 to 16	10-1/2"
16-1/2 to 17	11"
17-1/2 to 18	11-1/2"
18-1/2 or more	12"
+ or – 1/4"	

- 3.3.8 Collars & Bands: Pressed stand-up collar and band. Collar points approximately 3-3/8" long. Back of collar – approximately 1-1/4" wide. Collar to be die cut and die creased, band to be die cut. Permanent sewn in collar stays included. Collar shall be lined, with 100% Dacron interlining. To have 3/16" edge stitch.
- 3.3.9 Emblem: Miami-Dade Corrections Emblem & sewn on both sleeves. Emblem shall be provided by the department.

**3.4 ITEM #3 Women's Long Sleeve Blouse**

- 3.4.1 Material: "Comfort" poplin, 65% Dacron Polyester, 35% Combed Cotton, fast color. Sanforized, average residual shrinkage does not exceed 2%. Weight not less than 4.50 ounces per square yard finished. Finished thread count wrap – 106, fill – 58. Tensile strength should test to 165 lbs. warp, 50 lbs. fill, prior to rupture (grab method). Tear strength should test to 3500 gms. Warp, 1450 gms. Fill prior to fabric tearing. Abrasion should test to 2000 +, warp and fill. Precured Permanent Press with VISA soil release finish. Wash and

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wear appearance rating class 4 (plastic replicas – after 5 washed 120 degrees tumble dry).

The above testing results are from independent laboratory tests utilizing the Elmendorf Method of testing.

- 3.4.2 Color: White
- 3.4.3 Style: Collar attached uniform blouse.
- 3.4.4 Front: French front with 6 buttons. Buttons to be on left side
- 3.4.5 Buttons: Koppers Manufacturing Company or approved equal pearlized buttons. Malden 19 Ligne.
- 3.4.6 Flaps: Two scalloped flaps approximately 5" wide - 2" at sides approximately 2-1/4" at center. Die cut and creased to insure uniformity of shape and size, lined with 100% Dacron interlining. Vertical buttonholes on flap at center point of flap, bottom of buttonholes to be 1/4" up from center point flap. Velcro or snap closure at both corners. Flap to have 1/16" stitched at center crease.
- 3.4.7 Pockets: Two pockets with 1" box pleats stitched to prevent spreading approximately 5" long by 4-3/4" wide with mitered corners. Pockets to be die cut and die creased to insure uniformity of shape and size. Buttons sewn on pockets to button through flap. One pocket to have pencil division. Velcro closure on both pockets to match Velcro on flaps.
- 3.4.8 Badge Holder: There shall be an inside sling type badge holder of self goods approximately 1-1/2" wide to extend from shoulder seam to approximately 2-1/2" below top to pocket on left front. There shall be two thread eyelets 1-1/8" apart with the lower eyelet approximately 1" above the flaps to be on a vertical line with pocket pleat.
- 3.4.9 Cloth Shoulder Protector for Metal Button:  
There is to be a reinforcement of self cloth 1" wide by approximately 2-1/4" long that is set into the collar seam and stitched to yoke so as to prevent shank of metal button, if used on shoulder straps, from digging into wearer's shoulder.
- 3.4.10 Sleeves: One piece with top placket 1" wide and under placket 1/2" wide both of same material as garment. Plackets shall be approximately 6" long from top of cuff. Sleeves should be tapered in proportion to finished measurements.



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- 3.4.11 Cuff: To measure 2-1/2" wide interlined. Button-on cuff. Shall have a 1/8" edge stitch.
- 3.4.12 Collar: Convertible collar without band. Collar points 3-1/4" long, back of collar 2-3/4" long. Collar shall be die cut and die creased. Permanent sewn in collar stays included. Collar shall be lined with 100% Dacron interlining. Collar shall have 1/8" edge stitch.
- 3.4.13 Back: With double yokes. Yoke shall be approximately 2-1/4" wide at center point, 2-5/8" wide on each end where joined into sleeve. Shall be single stitched 1/8".
- 3.4.14 Military Creases:  
Blouse shall have stitched in pleats in front, back, flaps and pockets to give appearance of permanent military press. All stitched pleats are to be approximately 1/16". There shall be three stitched pleats on the back; one on each front to be centered with the center of each flap and pocket pleat. Each pocket and flap shall have a stitched pleat centered as a continuation of front pleat.
- 3.4.15 Shoulder Epaulets:  
Straps shall measure approximately 2" at sleeve head, tapered to approximately 1-3/4" at ends which are to be pointed approximately 1". Point of straps shall be approximately 1/2" from collar. Straps shall be stitched to shoulder with single needle machine forming an "X". Buttons attached to shoulder to match strap buttonhole. Length of straps shall be graduated to size of shirt.
- 3.4.16 Stitching: Blouses shall have Merrow stitching for sleeving and closing operation. Balance of blouse to be single lock stitched.
- 3.4.17 Creasing: Where ever creasing is specified, the operation is to be the sewn-in process.
- 3.4.18 Length: Minimum length for all sizes shall be approximately 26-1/2" measured from collar seam to bottom of tail center of back.
- 3.4.19 Cutting: Collars, pockets, flaps and cuffs shall be die cut to insure absolute uniformity.
- 3.4.20 Packing & Folding:  
All blouses shall be thoroughly hot head pressed and hand finished in conformance with good trade practice on better quality civilian shirts. Jet clips to be used throughout. Blouses shall be packed six (6) to a box with blouse sizes plainly marked on outside. The size marking shall appear inside collar, along with letters LS to denote long sleeve. Blouses shall be folded

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over heavy shirt board inside body with creased extension into back collar, 2 cardboard collar strips are to be placed in each blouse, one inside collar and the other underneath collar.

- 3.4.21 **Blouse Size:** Shall be marked in collar along with letters LS to denote long sleeves. Blouse sized to be from size 30 to 44 exclusive.
- 3.4.22 **Measurements:** All of the above measurements are approximate, +/- 1/8", and are from a size 34 long sleeve shirt.
- 3.4.23 **Emblem:** Emblem shall be provided by the User Department. The Department of Corrections' emblem shall be sewn on both sleeves.

**3.5 ITEM #4 Women's Short Sleeve Blouse**

- 3.5.1 **Material:** Poplin, 65% Dacron Polyester, 35% Combed Cotton, fast color. Sanforized, average residual shrinkage shall not exceed 2%. Weight not less than 4.1 ounces per square yard finished. Finished thread count warp – 106, fill – 58. Tensile strength should test to 165 lbs. warp, 59 lbs. fill, prior to rupture (grab method). Tear strength should test to 3500 gms. Warp, 1450 gms. fill prior to fabric tearing. Abrasion should test to 2000 +, warp and fill. Precured permanent press, with VISA soil release finish. Wash and wear appearance rating class 4 (plastic replicas – after 5 washes, 120 degrees tumble dry).
- 3.5.2 **Color:** White
- 3.5.3 **Style:** Collar attached uniform shirt.
- 3.5.4 **Front:** Placket front with 6 buttons. Buttons shall be on left side
- 3.5.5 **Fit:** To be measured and tailored to chest and waist measurement of irregular sized personnel when required, and must be available in 2 body sizes for each size.
- 3.5.6 **Buttons:** Koppers Manufacturing Company or approved equal, pearlized buttons. Malden 19 Ligne.
- 3.5.7 **Flaps:** Two scalloped flaps, approximately 5" wide - 2" at sides, approximately 2-1/4" at center. Die cut and creased to insure uniformity of shape and size, lined with 100% Dacron interlining. Vertical buttonholes on flap at center point of flap, bottom of buttonholes to be 1/4" up from center point flap. Velcro or snap closure at both corners.

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- 3.5.8 Pockets: Two pockets with 1" box pleats stitched to prevent spreading approximately 5" long by 4-3/4" wide with mitered corners. Pockets shall be die cut and die creased to insure uniformity of shape and size. Buttons sewn on pockets to button through flap. One pocket shall have a pencil division. Velcro closure on both pockets shall match Velcro on flaps.
- 3.5.9 Badge Holder: There shall be an inside sling type badge holder of the same material approximately 1-1/2" wide to extend from shoulder seam to approximately 2-1/2" below top to pocket on left front. There shall be two thread eyelets 1-1/8" apart with the lower eyelet approximately 1" above the flaps to be on a vertical line with pocket pleat.
- 3.5.10 Cloth Shoulder Protector for Metal Button:  
There shall be a reinforcement of self cloth 1" wide by approximately 2-1/4" long that is set into the collar seam and stitched to yoke so as to prevent shank of metal button if used on shoulder straps from digging into wearer's shoulder.
- 3.5.11 Sleeves: One piece sleeve. Sleeves are to have approximately 3/4" hem with 1/4" turn under. Top sleeves shall be approximately 8" long from shoulder seam and approximately 3-3/4" long at under seam.
- 3.5.12 Collar: Convertible collar without band. Collar points 3-1/4" long, back of collar 2-3/4" long. Collar shall be die cut and die creased. Permanent sewn in collar stays included. Collar shall be lined with 100% Dacron interlining. Collar shall have 1/8" edge stitch.
- 3.5.13 Back: With double yokes. Yoke shall be approximately 2-1/4" wide at center point, 2-5/8" wide on each end where joined into sleeve. To be single stitched 1/8".
- 3.5.14 Military Creases:  
Blouse shall have stitched in pleats in front, back, flaps and pockets to give appearance of permanent military press. All stitched pleats shall be approximately 1/16". There shall be three stitched pleats on the back; one on each front to be centered with the center of each flap and pocket pleat. Each pocket and flap shall have a stitched pleat centered as a continuation of front pleat.
- 3.5.15 Shoulder Epaulets:  
Straps shall measure approximately 2" at sleeve head tapered to approximately 1-3/4" at ends which are to be pointed approximately 1". Point of straps shall be approximately 1/2" from collar. Straps shall be stitched to shoulder with single needle machine forming an "X". Buttons attached to

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shoulder shall match strap buttonhole. Length of straps shall be graduated to size of shirt.

3.5.16 Stitching: Blouses shall have Merrow stitching for sleeving and closing operation. Balance of blouse shall be single lock stitched.

3.5.17 Creasing: Where ever creasing is specified, the operation is to be the sewn-in process.

3.5.18 Length: Minimum length for all sizes to be approximately 26-1/2" measured from collar seam to bottom of tail center of back.

3.5.19 Cutting: Collars, pockets, flaps and cuffs shall be die cut to insure absolute uniformity.

3.5.20 Packing & Folding:

All blouses shall be thoroughly hot head pressed and hand finished in conformance with good trade practice on better quality civilian shirts. Jet clips to be used throughout. Blouses shall be packed six (6) to a box with blouse sizes plainly marked on outside. The size marking shall appear inside collar along with letters LS to denote long sleeve. Blouses shall be folded over heavy shirt board inside body with creased extension into back collar, 2 cardboard collar strips are to be placed in each blouse, one inside collar and the other underneath collar.

3.5.21 Blouse Size: Blouse size shall be marked in collar along with letters LS to denote long sleeve. Blouses shall be sized from size 30 to 44 exclusive.

3.5.22 Measurements: All of the above measurements are approximate, +/- 1/8", and are from a size 34 short sleeve blouses.

3.5.23 Emblem: The Emblem shall be provided by the User Department. The Department of Corrections emblem shall be sewn on both sleeves.

**3.6 ITEM #5 Short Sleeve Women's Zipper Style Blouse**

3.6.1 Material: 100% texturized Dacron polyester (featherweight) Gabardine Weave, weight shall be 4.3 ounces (+ or - .25) per square yard. Fast color guaranteed washable. Permanent press subject to washing care instruction. Fabric shall include "Visa" finish, a soil release that combines with it color bright retention and moisture absorbency for maximum comfort.

3.6.2 Style: Short sleeve permanent press women's police style blouse with zipper and collar, tapered form fit. Stitched in military creases.

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- 3.6.3 Color: White
- 3.6.4 Collar: Convertible type points. Approximately 3-1/2" long; collar shall be die cut. Top stitched 3/16 from edge. Permanent sewn in collar stays. Collar shall be lined, with 100% Dacron interlining.
- 3.6.5 Front: To have 1-1/2" placket on top center front; zipper shall be sandwiched and to extend from the third to the fifth buttonhole with the stitch to be concealed under the center strip. Front shall have six (6) buttons and buttonholes.
- 3.6.6 Flaps: One piece, die cut and creased to insure uniformity. Two flaps 5" wide, 2" long at sides and 2-1/4" long at center with deep scallops, with gripper or Velcro snaps on underside of the flap. Hand sewn or dressmaker snaps will not be acceptable. Pencil division through both flaps. Flap to be lined with 100% Dacron lining. Flaps shall have horizontal buttonhole with button sewn on top buttonhole approximately 1/4" above point. Flaps shall have 1/16" stitched-in center crease.
- 3.6.7 Pockets: Die cut and creased to insure uniformity. Two pockets with 1" box pleats stitched to prevent spreading. Approximately 4-3/4" deep x 4-5/8" wide with mitered corners. Both pockets shall have a pencil division 1". Gripper snaps at top corners to match flap snaps. Each pocket to have 1/16" stitched in creases.
- 3.6.8 Fit: To be measured and tailored to chest and waist measurement of irregular sized personnel when required, and must be available in 2 body sizes for each size.
- 3.6.9 Badge Holder: There shall be an inside sling type badge holder of self goods approximately 1-1/2" wide and shall extend from shoulder seam to approximately 2-1/2" below top to pocket on left front. There shall be two thread eyelets 1-1/4" apart with the lower eyelet approximately 1" above the flaps to be on a vertical line with pocket pleat.
- 3.6.10 Sleeves: The short sleeves shall be cut in one piece and are shall measure approximately 8-1/4" long from shoulder and approximately 4" long from underarms. The hem shall be approximately 3/4" wide and shall be turned under, no raw edges exposed.
- 3.6.11 Back: With double yoke. Yoke shall be approximately 2-1/2" wide at center points, 2-1/4" wide on each end, where joined into sleeve. Shall be single stitched 1/16".

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3.6.12 Shoulder Straps:

Straps shall measure approximately 2" at sleeve head, tapered to approximately 1-5/8" at ends which shall to be pointed approximately 7/8". Straps shall be stitched to shoulder single needle machine forming to size of blouse. Buttons attached to yoke shall match shoulder strap buttonholes at pointed ends.

3.6.13 Cloth Shoulder Protection for Metal Button:

There shall be a reinforcement of self cloth 1" wide by approximately 2-1/4" long that is set into the collar seam and stitched to yoke so as to prevent shank of metal button if used on shoulder straps from digging into wearer's shoulder.

3.6.14 Stitched Pleat:

There shall be one 1/16" stitched-in crease on each front and three 1/16" stitched-in creases on back. Flap and pockets to have 1/16" stitched -in creases.

3.6.15 Buttons:

Buttons shall be of first quality, Pearlized Polyester in a matching or coordinating color, to withstand excess wear and laundering. Size shall be 10 ligne and 4 hole style.

3.6.16 Lining:

Collar and flap lining shall be 100% Dacron polyester.

3.6.17 Zipper:

To be talon nylon separating zipper with nylon coil, matching binder seam, coordinated color for all components. All molded plastic.

3.6.18 Thread:

Spun polyester thread.

3.6.19 Stitching:

Sleeving and closing operations-over lock with safety stitch.

3.6.20 Cutting:

Collars, pockets, shoulder straps and flaps shall be die cut to insure absolute uniformity.

3.6.21 Pressing:

Component parts shall be presses on hot head machines; finished blouses are to be folded and hand pressed, using jet clips.

3.6.22 Packing:

Blouses shall be packed in poly bags, three blouses to a box.

3.6.23 Emblem:

Emblem shall be provided by the User Department. The Department of Corrections' emblem shall be sewn on each sleeve.

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**3.7 ITEM #6 Long Sleeve Women's Zipper Style Blouse**

- 3.7.1 Note: Specifications same as Item #5 with the exception of the following:
- 3.7.2 Cuff: Cuff shall measure 2-1/2" wide interlined. Button on cuff. Cuff shall have 1/8" edge stitch.
- 3.7.3 Sleeves: One piece with top placket 1" wide and under placket 1/2" wide both of same material as garment. Plackets shall be approximately 5-1/2" long from top of cuff. Sleeves shall be tapered in proportion to finished measurements.
- 3.7.4 Style: Long sleeve permanent press women's police style blouse with zipper and collar, tapered form fit, stitched-in military creases. Sizes 30 thru 48, American Ladies Standard.
- 3.7.5 Fit: To be measured and tailored to chest and waist measurement of irregular sized personnel when required, and must be available in 2 body sizes for each size.

**3.8 ITEM #7 Short Sleeve Men's Zipper Style Shirt**

- 3.8.1 Material: 100% Texturized Dacron Polyester (featherweight) Gabardine Weave. 2 x 1 construction, 7.0 ounces per linear yard or 3.4 ounces (+ or - .25) per square yard.

Shrinkage allowance, approximately 1.5%. Fast color, guaranteed washable. Permanent press, subject to washing care instruction. Fabric to include Visa finish, a soil release that combines with it color bright retention and moisture absorbency for maximum comfort.

Color shall be rated 4.0 on 20 hour light fastness laundering and against perspiration shade change. (AATCC Approved Tests).

Tensile strength should test to 206 lbs. (+) warp, 153 lbs. (+) fill prior to rupture.

Tear strength should test to 7.0 lbs. warp, 6.4 lbs. fill prior to fabric tearing.

Pilling tests to 5.0 out of maximum of 5.0 after the first five washings.

Abrasive resistance noticeable wear at 5000 + cycles.

Wrinkle recovery tests to 3.5 out of a maximum of 5.0.

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Moisture wicking (the ability of a fabric to absorb and disperse moisture) on a one to four second test.

- 3.8.2 Fit: To be measured and tailored to chest and waist measurement of irregular sized personnel when required, and must be available in 2 body sizes for each size.
- 3.8.3 Color: White
- 3.8.4 Style: Short sleeve permanent press police shirt with concealed zipper front and convertible collar. Collar to be in regular collar sizes 14 thru 20, not small, medium or large. Tapered form fit. Stitched-in military creases.
- 3.8.5 Collar: Convertible type points approximately 3-1/2" long; top-stitched 3/16" from edge. Die cut, permanent sewn-in collar stays. Banana to have lining of 100% satin polyester.
- 3.8.6 Front: To have 1-1/2" placket on top center front, zipper to be sandwiched and to extend from the second to the sixth buttonhole with the stitch to be concealed under the center strip. Front to have seen buttons and buttonholes. Fronts to be faced on each underside with no less than 2-1/2" +/- 1/8" turn under of shirt material.
- 3.8.7 Flaps: One piece, die cut and creased to insure uniformity. Two flaps 5-1/2" wide, 2-1/2" at sides, snaps or Velcro on underside of the flap. Hand sewn or dressmaker snaps will not be acceptable. Pencil division through both flaps. Flap to be lined with 100% Dacron lining. Flaps to have 1/16" stitched-in center crease.
- 3.8.8 Pockets: Die cut to insure uniformity. Two pockets with 1/4" hem; 1-1/2" box pleats, stitched to prevent spreading. 6" deep be 5-3/8" wide with mitered corners. Both pockets have pencil division 1-1/2". Each pocket shall have 1/16" stitched-in center crease.
- 3.8.9 Badge Holder: There shall be an inside sling type badge holder of the same material approximately 1-1/2" wide to extend from shoulder seam to approximately 2-1/2" below top to pocket on left front. There shall be two thread eyelets 1-1/4" apart with the lower eyelet approximately 1-1/8" above the flaps to be on a vertical line with pocket pleat.
- 3.8.10 Sleeves: One piece 9-3/4" to 10" in length with 3/4" hem.
- 3.8.11 Yoke: Two piece yoke, 3" deep. Outside yoke top-stitched. Inside yoke to be of 100% polyester satin lining. Small holes to be set under buttons matching shoulder strap buttonholes.



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3.8.12 Cloth Shoulder Protector for Metal Button:

There shall be a reinforcement of self cloth 1" wide by approximately 2-1/4" long that is set into the collar seam and stitched to yoke so as to prevent shank of metal button, if used, on shoulder straps from digging into wearer's shoulder.

3.8.13 Shoulder Straps:

Straps are to measure approximately 2" at sleeve head, tapered to approximately 1-5/8" at ends which are to be pointed approximately 7/8". Straps to be stitched to shoulder by single needle machine forming an "X". Length of straps to be graduated conforming to size of shirt. Buttons attached to yoke to match shoulder strap buttonholes at pointed ends.

3.8.14 Stitched Creases:

There shall be a 1/16" stitched-in crease on each front and three 1/16" stitched-in creases on back. Flap and pockets to have 1/16" stitched-in creases.

3.8.15 Buttons: Buttons will be of first quality pearlized polyester in a matching or coordinating color, to withstand excess wear and laundering. Size will be 19 ligne and 4 hole style.

3.8.16 Lining: Collar and flap lining to be 100% Dacron polyester.

3.8.17 Zipper: To be talon separating zipper with nylon coil, matching binder seam, coordinated color for all components. All molded plastic.

3.8.18 Thread: Spun polyester thread.

3.8.19 Stitching: Sleeving and closing operation-overlock with safety stitch.

3.8.20 Cutting: Collars, pockets, shoulder straps and flaps to be die cut to insure absolute uniformity.

3.8.21 Pressing: Component parts must be pressed on hot head machines; finished blouses are to be folded and hand pressed, using jet clips.

3.8.22 Packing & Folding:  
Shirts in poly bags and three shirts to a box.

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3.8.23 Emblem: Emblem shall be provided by the User Department. The Department of Corrections emblem shall be sewn on each sleeve.

**3.9 ITEM #8 Long Sleeve Men's Zipper Style Shirt**

3.9.1 Note: Specifications same as Item #6 with the exception of the following:

3.9.2 Style: Long sleeve permanent press police shirt with concealed zipper front and banded collar: tapered form fit. To be in collar and sleeve length size 14 – 14-1/2 thru 20, with sleeve lengths from 32 thru and including 37, as per size charts listed below. Stitched-in military creases. White

Sizes	14-14 1/2	15	15 1/2	16	16-16 1/2	17	17 1/2	18-18 1/2	19-19 1/2	20
32	X	X	X	X	X					
33	X	X	X	X	X	X	X	X	X	X
34	X	X	X	X	X					
35		X	X	X	X	X	X	X	X	X
36			X	X		X				
37					X		X	X		

3.9.3 Sleeves: One piece with top placket 2-3/4" wide; bottom placket 1/2" wide. Plackets shall be approximately 4-1/2" long from top cuff with openings approximately 4-1/2" long from top of cuff with openings approximately 5". One button and buttonhole on sleeve facing. Each sleeve shall have banjo shape elbow reinforcement extending to top of cuff.

3.9.4 Cuff: 3" wide 1/2" hem; 3/16" top stitching. Two buttons with corresponding buttonholes on each cuff.

3.9.5 Fit: Shirt shall be measured and tailored to chest and waist measurement of irregular sized personnel when required, and must be available in 2 body sizes for each size.

**GROUP 2 – BLAZERS, SLACKS AND SKIRTS**

**3.10 ITEM #9 Men's Blazer with Lower Inset Pockets and Straight Flaps**

3.10.1 Color: Spruce Green

3.10.2 Fabric: 55 % Dacron 45% Wool 2 ply, approximately eleven ounces per linear yard (60").

Color shall be rated very good on 40 hour light fastness and on wash fastness and against perspiration shade change (AATCC Approved Tests).

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- 3.10.3 Style: Two button Single Breasted, notch collar with lapel approximately 3 1/4" inches.
- 3.10.4 Upper Pocket: Regular welt 1" X 4 5/8", inset, left breast only. Pocket is of self goods with inside front of lining fabric.
- 3.10.5 Lower Pockets With Flaps: Inset pockets with straight (regular) flaps (no buttons or buttonholes) set into double besom. Pockets are to be approximately 7 1/2" deep. Pocketing shall be of fine quality poly-blend fabric. Lower flaps are to be of straight style and are to measure approximately 6 1/4" wide by 2" deep. Flaps shall have buffed edges.
- 3.10.6 Inside Pockets: Two upper inside pockets double of self goods. Inside pockets are to be made of 100% polyester lining, as body and sleeve lining. The inside pockets are to measure 5 1/4" wide by 6" deep, approximately.
- One lower left inside pocket, same construction, for cigarettes or change, 4" wide.
- 3.10.7 Underarm Shields: To include left and right underarm perspiration shields of self goods for critical lining protection.
- 3.10.8 Lining: Blazer shall have 3/8" lined body and full lined sleeves of 100% polyester. Color of lining is to be harmonious to that of basic blazer cloth with wine piping at inside facing.
- 3.10.9 Collar & Labels: Collar is self goods having fused interlining of a good quality. Under collar is of "Warrington" quality unicollar construction of harmonizing color. Lapel shall be notch lapel style, measuring 3-1/4". There shall be a hanger braid on center inside back showing care instructions set into collar seam.
- 3.10.10 Construction: Regular coat construction with rounded bottom front. Fronts are to be darted for shape and have an 872 Crown woven fusible with appropriate shoulder pad and sleeve head to retain blazer soft look. All edges to be bluffed. A floating hymo chest piece is used to form the front support of the garment.
- 3.10.11 Sleeves: Regular open vent sleeves with three (3) 24 ligne buttons and having a piece of pellow fusible inside the bottom of each sleeve.
- 3.10.12 Back: Regular two piece with a center vent. Vent is to be approximately 10" long with a deep overlap approximately 1", increasing to 2" at bottom
- 3.10.13 Buttons & Buttonholes: Front shall have two (2) 32 ligne, Silver Metal buttons. All buttons are to be two piece brass with hopper back, silver plated, oxidized, roll-relieved,

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burnished and lacquered, in Waterbury style with heraldic shield stamped in sharp relief. Gimp buttonholes securely bartacked at the end.

3.10.14 Label: Sleeve shall have a sewn tag with style, fabric content and size. Shall include inside woven, not printed, taffeta label of make identity and care as well as size label.

3.10.15 Packing: If blazer to be individually packaged; die cut chipboard insert to be placed with blazer and folded into blazer box. Box to be 200 lbs. test corrugated 1 piece fold, die cut to finish 21" long by 16 1/2" wide by 2 1/2" deep. Style number denoting color and size to be clearly marked on outside for individual issue.

If group packing; each blazer to be hung on a shaped hanger, individual poly bagged and tagged for individual issue. Hangers then placed on bar of special hanger box and locked to hang securely. Box to be 275 lbs. test, cut to finish 37 1/2" high by 20 1/2" wide by 14 1/2" deep.

3.10.16 Sizes: To be sized as follows: (American Standard)

SHORTS in even sizes 30 thru 44.

REGULARS in even sizes 36 thru 50.

LONGS in even sizes 38 thru 50.

**3.11 ITEM #10 Men's Slacks**

3.11.1 Color: Spruce Green

3.11.2 Material: 55 % Dacron / 45% Wool 3 ply, approximately eleven ounces per linear yard (60").

Color shall be rated very good on 40 hour light fastness and on wash fastness and against perspiration shade change (AATCC Approved Tests).

3.11.3 Style: Style shall conform to modern updated contour cut dress trousers. Plain front with 2 front and 2 back pockets.

3.11.4 Pockets: The front pockets are to be hand set, double faced, quarter-top style with a minimum 4-7/8" opening. Hung to the side seam salvage of the trousers and with a bar-tack at the top and bottom of the opening.

The two back pockets to have Reece piped entry. To have a minimum opening of 4-7/8" opening with button thru left rear pocket. To be bar-tacked on right and left sides for extra strength.

Front and back pockets to be stitched, turned and top stitched.

3.11.5 Pocketing: All pocketing will be made of a polyester/rayon blend permanent press dress

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drill with an approximate content of 50% Polyester / 50% Cotton in the spun warp- 100% Texturized Polyester in the filling for a total content of 70% Polyester / 30% Cotton. Pocketing will harmonize with color of pants and waistband. Pocketing shall test to a minimum abrasion of 225 cycles per ASTM 03886 (Inflated Diaphragm) for the uncoated area; bottom of front pockets (approximately 2-1/2") shall be Dura Ruff coated; area shall test to a minimum abrasion of 1100 cycles before initial strength over double reinforced pockets, without the unsightly ridges of double pockets.

3.11.6 Belt Loops: There shall be a minimum of seven belt loops, including one at center back for outlet seam. Loops are to be one piece, interlined and blind-stitched with no top-stitching. The belt loops are to be a minimum of 3/8" wide and of length sufficient to receive a 1-1/2" belt. Loops are to be inserted into bottom of waistband and tacked at top.

3.11.7 Waistband: Outside waistband is to be a minimum of 1-3/4" wide (self material). It will be sewn to the inner waistband at top, and waistband curtain is then blind stitched at bottom.

3.11.8 Construction: Right fly lining and crotch piece extension lined with same material as pocketing (to be one piece and sewn down flat). There is to be a continuous french fly extension of self material. To have a buttonhole at end of french fly that will attached to button that is sewn on left side of waistband lining. Left fly is to be lined and corded.

3.11.9 Inner Waistband: Stretch Control one piece construction of 850 Denier Monofilament size, 2-1/2" wide, furnished in harmonizing two-tone color. Content to be approximately 70% polyester, 21% nylon, 9% lycra spandex, finish is 32 picks/inch. Bottom portion is specially beamed and warped in a diagonal twill portion of band, approximately 1/4" high letters, with a 4 3/4" separation between each identification repeat.

Center is then stitched into two continuous raised beads to aid shirt retention. Top 1" portion, solid in color, is stitched in a hob-nail bead effect to supplement the shirt retention and maximize stretch. Texturizing process of entire band is designed with stretch capability 30% and having full recovery.

3.11.10 Zipper & Closure:

Zipper to be YKK brass zipper with metal slider and bottom stop. Hook flex waistband closures.

3.11.11 Sewing: All sewing will be done with color-fast thread. All thread will be polyester or polyester core. The outseams and inseams shall be chain-stitched sewn and busted to reduce the possibility of any seam popping. All edges are to be serged. The seat seam is to be sewn with a special tandem seat seaming machine (chain-stitch two needle).

Trousers shall be manufactured to allow for ample room for waist or length

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alterations. All points of strain are reinforced with bartacks.

3.11.12 Size: To be sized, waist sizes 28 thru 34; and even sizes for 36 thru 50 (American Standard). Upon request Vendor will hem all trousers to individual length without additional charge or cost.

3.11.13 Creasing: Pant crease shall be sewn in.

3.11.14 Label: Waistband to be sobar tagged with style, fabric content and size. To include inside woven, (not printed) taffeta label of maker identity and care as well as size label.

**3.12 ITEM #11 Ladies Blazer**

3.12.1 Color: Spruce Green

3.12.2 Fabric: 55% Dacron/45% Wool 3 ply, approximately eleven ounces per linear yard (60").

Color shall be rated very good on 40 hour light fastness and on wash fastness and against perspiration shade change (AATCC Approved Tests).

3.12.3 Style: Two button single breasted, notch collar with lapel approximately 3-1/4 inches.

3.12.4 Upper Pockets: Regular welt 1" X 3-3/4", inset, left chest only. Pocket is of self goods with inside front of lining fabric

3.12.5 Lower Pockets: Inset pockets with straight (regular) flaps (no buttons or w/flaps: buttonholes), set into double besom. Pockets shall be approximately 5-1/4" wide and is to be approximately 5-1/4" deep. Pocketing shall be of fine quality poly blend fabric. Lower flaps are to be besom straight style and are to measure approximately 5-1/4" wide X 1-7/8 deep. Flaps to have bluffed edges

3.12.6 Inside Pockets: One upper inside pocket, right, double besom of self goods. Inside pocket to be made of 100% polyester lining, as body and sleeve lining. The inside pocket is to measure 4-7/8" wide by 5-1/4" deep, approximately. One lower left inside pocket, same construction, for cigarettes or change, 4" wide.

3.12.7 Underarm Shields: To include left and right underarm perspiration shields of self goods for critical lining protection.

3.12.8 Lining: Blazer shall have full lined body and full lined sleeves of 100% polyester. Color of lining shall be harmonious to that of basic blazer cloth with wine piping at inside facing.

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**3.12.9 Collar & Lapels:**

Collar shall be of self goods having a fused interlining of a good quality. Undercollar is of "Warrington" quality unicollar construction of harmonizing color. Lapel to be notch lapel style, measuring 3-1/4". There shall be a hanger braid on center inside back showing care instructions set into the collar seam.

**3.12.10 Construction:**

Regular coat construction with rounded bottom front. Fronts are to be darted for shape and have a 3383 front fusing, floating chest piece with appropriate shoulder pad and sleeve head to retain blazer soft look.

**3.12.11 Sleeves:**

Mitered vent sleeves with three (3) 24 ligne buttons and having a piece of pellow fusible inside the bottom of each sleeve.

**3.12.12 Back:**

Two piece back with no vent. To include 1-7/16" tape around inside bottom.

**3.12.13 Buttons & Buttonholes:**

Front to have two (2) 32 ligne silver metal buttons. All buttons are to be two piece brass with hopper back, silver plate, oxidized, roll-relieved, burnished and lacquered, in Waterbury Button Co. style with heraldic shield stamped in sharp relief. Gimp buttonholes securely bartacked at the end.

**3.12.14 Label:**

Sleeve to be sobar tagged with style, fabric content and size. To include inside woven, (not printed) taffeta label of maker identity and care as well as size label, sewn inside garment.

**3.12.15 Sizes:**

To be sized 4 thru 20 (American Ladies Standard).

**3.12.16 Packing:**

If blazer to be individually packaged; due cut chipboard insert to be placed with blazer and folded into blazer box. Box to be 200 lbs. test corrugated 1 piece fold, die cut to finish 21" long X 16-1/4" wide X 2-1/2" deep. Style number denoting color and size to be clearly marked on outside for individual issue.

If group packing; each blazer to be hung on a shaped hanger, individual poly bagged and tagged for individual issue. Hangers then placed on bar of special hanger box and locked to hang securely. Box 275 lbs. test, cut to finish 37-1/2" high X 20-1/2" wide X 14-1/2" deep.

**3.13 ITEM #12 Ladies Slacks****3.13.1 Color:**

Spruce Green

**3.13.2 Fabric:**

55% Dacron / 45% Wool 3 ply, approximately eleven ounces per linear yard (60").

Color shall be rated very good on 40 hour light fastness and on wash fastness and against perspiration shade change (AATCC Approved Tests).

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- 3.13.3 Style: To conform to modern updated ladies zipper front fashion slack, straight leg, no flare bottom. Two pleats on each front side shall be set into bottom of waistband, stitched down approximately 1-1/4". Back shall have one dart on each side for shape and fit.
- Each side shall have an offset pocket finishing approximately 1/2" off seam at top of pocket. Each pocket shall have facing (approximately 1-1/2") at pocket entry on seam side. Bottom of pocket opening shall be secured. Face of pocket shall be quarter-edge stitched.
- Slack shall be fully lined with 100% polyester lining. To have 2" mirrored, blind stitch hem. Lining shall have a 1" hem.
- Slack to have finished inseam length of 34".
- 3.13.4 Waistband: Slack to be cut with a separate waistband of self cloth. Waistband is to be cut in one piece that is folded to finish not less than 1" wide with interfacing. Waistband is to be closed with a 2" extension, including 1/2" pointed edge, to have a 24 ligne four hole color coordinated button and one 3/4" buttonhole set horizontally on waistband, centered and 1/2" in from edge of waistband.
- Waistband, fly front and pocket facing to be interfaced.
- 3.13.5 Zipper: To be 7" YKK color coordinated zipper.
- 3.13.6 Seams & Sewing: The out seams and inseams are to be chin stitch sewn and busted to reduce the possibility of any seam popping. All edges serged
- 3.13.7 Sewing: All sewing will be done with color-fast thread. All thread will be polyester or polyester core.
- 3.13.8 Size: To be sized 4 thru 20 (American Ladies Standard).
- 3.13.9 Striping: To have a 7/8" inch gray gabardine cloth stripe sewn into the side seams from the bottom of the waistband to the full length of each slack leg including turn under.
- 3.13.10 Creasing: Paint crease shall be sewn in.
- 3.13.11 Sizes: To be finished 6 through 24 American ladies standard in unhemmed lengths. Upon request vendor will hem slacks to individual lengths at no additional cost.
- 3.13.12 Sewing: All sewing will be done with color-fast thread. All thread will be polyester or monofilament polyester. The out seam and inseams are to be chain stitch sewn to reduce possibility of any seam popping. The seat seam is to be sewn with special tandem seat sewing machine (chain stitch two needle). Slack lengths (hemmed with no cuffs) will be finished to standard lengths. Slacks shall be manufactured to allow for waist or length alterations.



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**3.14 ITEM #13 Ladies Skirts**

3.14.1 Color: Spruce Green

3.14.2 Fabric: 55% Dacron / 45% Wool 3 ply, approximately eleven ounces per linear yard (60").

Color shall be rated very good on 40 hour light fastness and on wash fastness and against perspiration shade change (AATCC Approved Tests).

3.14.3 Style: Modified "A" line, one panel front, 2 panel back. Soft shirring over front hips and across back. Set-on waistband with stretch Ban-Roll interlining. Inseam pocket on each side. Center back shall have a 7" color coordinated YKK zipper.

The entire waistband is to be cut in one piece and is to finish approximately 1-1/4" wide. The waistband is to finish with a 1" center back extension with square end and close with a 3/4" horizontal buttonhole centered on end of extension and one 20 ligne clear button sewn on waistband.

Center back vent approximately 8" long bartacked at top of vent. Inside of center back vent to have hidden button tack to hold vent and lining secure.

To be fully lined with harmonious shade of 100% polyester lining. Skirt shall have 2" merrowed blind stitch hem. Lining to have 1" hem folded and stitched thru and thru.

There is to be an inseam pocket set into each side seam of skirt. The pocket opening is to be approximately 6" long and to start approximately 1-1/2" down from waistband. Entire pocket shall be made of 100% polyester lining. Pocket shall have a minimum of 1" self fabric as facing.

3.14.4 Seams & Edges:

Edges and hem are to be serged. Hem shall be blind stitched. Straight through stitching is not acceptable.

3.14.5 Sewing: All sewing shall be done with color-fast thread. All thread shall be polyester or polyester cored.

3.14.6 Size: To be sized 4 thru 20 (American Ladies Standard). Upon request, Vendor will hem all skirts to individual lengths at no additional charge or cost.

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**GROUP 3 – SLACKS AND TROUSERS**

**3.15 ITEM #14 Gabardine Uniform Trousers**

3.15.1 Color: Spruce Green Shade #3408

3.15.2 Fabric: 100% texturized polyester 2 ply 11.25 oz. per linear yard gabardine weave. Fabric to include a soil release finish that combines with it a color bright retention and moisture absorbency.

Color shall be rated 40 hour light fastness and against perspiration shade change (AATCC Approved Tests). Shrinkage allowance approximately 2%.

3.15.3 Style: The style shall conform to modern updated, contour cut uniform trousers. Plain front, 2 front and 2 back pockets. Front pockets, quarter top style with a minimum of 5" opening. The front pockets will have separate hand-set inside facing to give four-ply strength at the entry of the pockets. The front pockets will be hung to the side seam of the trousers and locked with a bar-tack at the top and bottom of the pocket opening.

The two back pockets will have piped entry. They will have a minimum opening of 5". The left back pocket will have a tab button on closure. They will be bar-tacked on right and left sides for extra strength.

Front and back pockets are to be stitched, turned and top-stitched.

3.15.4 Pant Crease: Inside crease of pants to be treated with Lintrak for a permanent crease. This is to be applied to both the front and back crease on both pant legs.

3.15.5 Belt Loops: All belt loops are to be lined and of double thickness butted on reverse side and blind stitched.

There shall be a minimum of seven belt loops, including one at center back for outlet seam. The belt loops are to be a minimum of 5/8" wide by 2" long and are to be sewn into the waistband seam at top and bottom.

3.15.6 Waistband: Outside waistband is to be a minimum of 1-3/4" wide (self material). It will be sewn to the waistband lining at top and waistband curtain is then blind stitched at bottom.

3.15.7 Construction: Right fly lining and crotch piece extension lined with same material as pocketing (to be one piece and sewn down flat). There is to be a continuous French fly extension at end of french fly that will attach to button that is sewn on left side of waistband lining. Left fly is to be lined and corded.

3.15.8 Inner Waist Band:

Stretch control one piece construction, 2-1/2" wide, furnished in harmonizing two-tone color. Content to approximate 35% polyester, 23% nylon, 11% Lycra Spandex, 22% acrylic, 9% rayon. Bottom portion is warped in a

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diagonal twill surface.

- 3.15.9 Pocketing: All pocketing shall test to a minimum abrasion of 240 cycles per ASTM 03886 (Inflated Diaphragm) for the uncoated area; bottom of front pockets (approximately 2-1/2") shall be Dura Ruff coated; area shall test to a minimum abrasion of 1300 cycles before initial rupture. This shall substantially increase pocket strength over double reinforced pockets, without the unsightly ridges of double pockets.
- 3.15.10 Zipper & Closure: Talon (gripper-zipper) #42 brass or equivalent, will also have metal bottom stop, perma press treated tape, hook-flex steel waistband closure.
- 3.15.11 Size: To be sizes 28, 30, 32, 34, 36, 38, 40, 42, 44, 46, 48, 50 and 52 in open unfinished lengths.
- 3.15.12 Sewing: All sewing will be done with color-fast thread. All thread will be polyester or monofilament polyester. The out seams and inseams are to be chain-stitch sewn to reduce the possibility of any seam popping. The seat seam is to be sewn with a special tandem seat seaming machine (chain-stitch two needle). Trousers are to be manufactured to allow ample room for waist or length alterations.
- 3.15.13 Pressing: It is most important that all trousers be pressed completely and properly before initial issue.
- 3.15.14 Measurements: All measurements are approximate and are based on size 34. All other sizes are graded from these measurements according to size.
- 3.15.15 Striping: To have a 7/8" inch gray gabardine stripe sewn into the side seams from the bottom of the waistband to the full length of each slack leg including turn under.

**3.16 ITEM 14A Gabardine Uniform Trousers**

Same specifications are Item #1 except 7/8" White stripe.

**3.17 ITEM 14B Gabardine Uniform Trousers**

Same specifications are Item #1 except 7/8" Gold stripe.

**3.18 ITEM 14C Gabardine Uniform Trousers**

Same specifications are Item #1 except 7/8" Red stripe.

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**3.19 ITEM #15 Gabardine Uniform Trousers**

3.19.1 Color: Spruce Green Shade #3408

3.19.2 Fabric: 65% Polyester / 35% Cotton, 8.25 oz. per linear yard Gabardine Weave. Fabric to include a soil release finish, that combines with it a color bright retention and moisture absorbency for maximum comfort.

Color shall be rated 40 hour light fastness and against perspiration shade change (AATCC Approved Tests). Shrinkage allowance approximately 2%.

3.19.3 Style: The style shall conform to modern updated, contour cut uniform trousers. Plain front, 2 front and 2 back pockets. Front pockets, quarter top style with a minimum of 5" opening. The front pockets will have separate hand-set inside facing to give four-ply strength at the entry of the pockets. The front pockets will be hung to the side seam of the trousers and locked with a bar-tack at the top and bottom of the pocket opening.

The two back pockets will have piped entry. They will have a minimum opening of 5". The left back pocket will have a tab button on closure. They will be bar-tacked on right and left sides for extra strength.

Front and back pockets are to be stitched, turned and top-stitched.

3.19.4 Pant Crease: Inside crease of pants to be treated for a permanent crease. This is to be applied to both the front and back crease on both pant legs.

3.19.5 Belt Loops: All belt loops are to be lined and of double thickness butted on reverse side and blind stitched.

There shall be a minimum of seven belt loops, including one at center back for outlet seam. The belt loops are to be a minimum of 5/8" wide by 2" long and are to be sewn into the waistband seam at top and bottom.

3.19.6 Waistband: Outside waistband is to be a minimum of 1-3/4" wide (self material). It will be sewn to the waistband lining at top and waistband curtain is then blind stitched at bottom.

3.19.7 Construction: Right fly lining and crotch piece extension lined with same material as pocketing (to be one piece and sewn down flat). There is to be a continuous French fly extension at end of french fly that will attach to button that is sewn on left side of waistband lining. Left fly is to be lined and corded.

3.19.8 Inner Waist Band:

Stretch control one piece construction, 2-1/2" wide, furnished in harmonizing two-tone color. Content to approximate 35% polyester, 23% nylon, 11% Lycra Spandex, 22% acrylic, 9% rayon. Bottom portion is specially beamed and warped in a diagonal twill surface; toned lettering of identification, "Comfort In Action II" is woven directly into bottom diagonal twill portion of

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band, approximately 1/4" high letters, with a 3" separation between each identification repair.

- 3.19.9 Pocketing: All pocketing shall test to a minimum abrasion of 240 cycles per ASTM 03886 (Inflated Diaphragm) for the uncoated area; bottom of front pockets (approximately 2-1/2") shall be Dura Ruff coated; area shall test to a minimum abrasion of 1300 cycles before initial rupture. This shall substantially increase pocket strength over double reinforced pockets, without the unsightly ridges of double pockets.
- 3.19.10 Zipper & Closure: Talon (gripper-zipper) #42 brass or equivalent, will also have metal bottom stop, perma press treated tape, hook-flex steel waistband closure.
- 3.19.11 Size: To be sizes 28, 30, 32, 34, 36, 38, 40, 42, 44, 46, 48, 50 and 52 in open unfinished lengths.
- 3.19.12 Sewing: All sewing will be done with color-fast thread. All thread will be polyester or monofilament polyester. The out seams and inseams are to be chain-stitch sewn to reduce the possibility of any seam popping. The seat seam is to be sewn with a special tandem seat seaming machine (chain-stitch two needle). Trousers are to be manufactured to allow ample room for waist or length alterations.
- 3.19.13 Pressing: It is most important that all trousers be pressed completely and properly before initial issue.
- 3.19.14 Labeling: All trousers will be finished with a woven (not printed) label, permanently affixed. It will include the correct size tag, fiber content of the fabric and identification of brand as well as garment care instructions.
- 3.19.15 Measurements: All measurements are approximate and are based on size 34. All other sizes are graded from these measurements according to size.
- 3.19.16 Striping: To have a 7/8" inch gray gabardine stripe sewn into the side seams from the bottom of the waistband to the full length of each slack leg including turn under.

**3.20 ITEM #16 Ladies Gabardine Uniform Trousers**

- 3.20.1 Color: Spruce Green Shade #3408
- 3.20.2 Fabric: 100% texturized polyester 2 ply 11.25 oz. per linear yard gabardine weave. Fabric shall include, a soil release finish that combines with it a color bright retention and moisture absorbency for maximum comfort.

Color shall be rated 40 hour light fastness and against perspiration shade change (AATCC Approved Tests). Shrinkage allowance approximately 2%.

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- 3.20.3 Style: To conform to modern updated ladies uniform slacks. To be styled with 2 front and 2 back pockets. Slack shall have a 1/2" gray stripe sewn into side seams. Sizes shall range from 4 thru 28.
- 3.20.4 Front Darts: There is to be a dart on each front approximately 2-3/4" long set in approximately 4-3/4" from side seam of ladies slacks for waist suppression and tailored appearance.
- 3.20.5 Pockets: Two front pockets will have a minimum of 5-1/2" opening. Front pockets are to have separate hand-set inside facing to give four ply strength at the entrance of the pockets. The front pockets will be hung to the side seam of the slacks and locked with a bar-tack at the top and bottom of the pocket opening. The front pockets will have double reinforced bottom for additional strength. Two back pockets will have Reece piped entry and will have a minimum opening of 5-1/2" and are to be bar-tacked on right and left sides for extra strength. Back pockets are to be cut in one piece and are to be stitched, turned and top stitched.
- 3.20.6 Pocketing: All pocketing shall be made of a polyester /rayon blend permanent press twill with minimum polyester content of 50% Polyester / 50% Cotton in the spun wrap. 100% texturized polyester in the filling for total content of 70% Polyester/30% Cotton. Pocketing shall harmonize with the color of pants and waistband.
- Pocketing shall test to a minimum abrasion of 225 cycles per ASTM 03886 (Inflated Diaphragm) for the uncoated area; bottom of front pockets (approximately 2-1/2") shall be Dura Ruff coated; area shall test to a minimum abrasion of 1100 cycles before initial rupture. This shall substantially increase pocket strength over double reinforced pockets, without the unsightly ridges of double pockets.
- 3.20.7 Waistband: Outside waistband is to be a minimum of 1-3/4" wide (self material). It will be sewn to the waistband lining at top and waistband curtain, and then blind stitched at bottom.
- 3.20.8 Construction: Right fly lining and crotch piece extension lined with same material as pocketing (to be one piece and sewn down flat). There is to be a continuous french fly extension at end of french fly that will attach to button that is sewn on left side of waistband lining. Left fly is to be lined and corded.
- 3.20.9 Inner Waistband: Stretch control one piece construction, 850 denier monofilament, 2-1/2" wide, furnished in harmonizing two-tone color. Content to approximate 70% polyester, 21% nylon, 9% lycra spandex. Bottom portion is specially beamed and warped in a diagonal twill surface; toned lettering of identification, "Comfort In Action II" is woven directly into bottom diagonal twill portion of band, approximately 1/4" high letters, with a 4-3/4" separation between each identification repair.

Center is then stitched into two continuous raised beads to improve shirt

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retention. Top 1" portion, solid in color, is stitched in a hob-nail bead effect to supplement the shirt retention and maximize stretch. Texturizing process of entire band is designed with stretch capability of up to 30% and having full recovery.

Two upper parts of this waistband are sewn to the very top of the bottom part and turned upward and sewn to the top self waistband to form a finished band and a curtain of approximately 3". Upper portion of this top is to be stretch Ban Roll.

- 3.20.10 Belt Loops: To be a minimum of 5/8" width, 2" high of double thickness, butted on reverse side and run through looping machine. There shall be a minimum of five belt loops, including one at center back which is to be dropped 1/4" from the tip of waistband and 1" below bottom of waistband and tacked down at bottom. Loops are to be into waistband and waistband curtain seam at top and drop loop below bottom of waistband.

- 3.20.11 Front Zipper Closure: Talon brass zipper #43 with memory lock or equivalent and will also have metal bottom stop, perma press tape, hook flex steel waistband closure. All points of strain are reinforced with bar-tack.

- 3.20.12 Pressing: Trousers are made of 100% polyester, an inherently perma press fabric by nature. It is most important that all trousers be pressed completely and properly before initial issue.

**3.21 Item #17 Ladies Trouser**

- 3.21.1 Fabric: Fabric shall be of 65% Polyester / 35% Cotton.. A 7.75 oz.. 2 X 1 left hand twill weave. Spruce Green
- 3.21.2 Design: Shall have a plain front with a quarter top drop front pockets and two back pockets.
- 3.21.3 Pockets: The front pocket opening will be a minimum 6" and be 6" deep from the bottom of the opening. They shall be stitched, turned and restitched. The inside front pocket facing shall be a separate piece of self material finishing no less than 1 1/4" wide. The back pockets will have a minimum opening of 5 1/4" and be 6" deep on size 14 and up. On size 12 and down, the minimum opening will be 5" wide and be 6" deep. They shall be made with a Reese pw automatic machine and finished on the outside with an exposed top and bottom cord topstitched. The left back pocket shall have a tab to button. The front pocket at the bottom and the back pockets shall be bartacked with a triangular bartacking machine.

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- 3.21.4 Pocketing: All pocketing shall be black, 75% polyester / 25% cotton with a minimum thread count of 86 x 56. The weight shall be 3.0 yds/lb. All pocketing shall harmonize with outer fabric.
- 3.21.5 Waistband: The waistband shall be 1 ½" wide, and shall be closed with a crushproof hook and eye, the eye being bartacked for stability. The waistband curtain shall be made of black, 75% polyester / 25% cotton. Banrol waistband stiffener, ¾" in width, shall be sewn into the waistband an the front for the trouser from the side seam to side seam. The trousers are to be made with a continuous closed waistband. The waistband shall be set on and stitched below the lower edge through the outer fabric and waistband curtain.
- 3.21.6 Inside Trim: The right fly and crotch linings shall be the same fabric and color as the waistband curtain. The right fly shall be sewn to the left fly below the zipper. The crotch lining shall be serged to each front. A separate french fly made of the outer fabric shall be sewn to the inside right fly.
- 3.21.7 Belt Loops: There shall be a minimum of 5 belt loops on waist sizes, 28, 29, 30 and a minimum of 7 on all sizes over 30. Each loop shall be ¾" wide, of double thickness and stitched on the face side with a two needle machine, except for the center back loop which shall be tacked on, all loops shall be sewn into the center of the waistband and into the rocap and bartacked ¼" below the waistband so as to accommodate a 2" belt. They shall accommodate a 1 5/8" belt.
- 3.21.8 Zipper: The trousers shall be closed with a YYK #45 brass zipper or equal which has a brass bottom stop at the base for the zipper chain and a brass ratcheting semi-auto-lock slider. A straight bartack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and the left fly and the right fly lining. The right and the left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the trouser.
- 3.21.9 Stripe: There shall be a 1" wide stripe, Graniteville Augusta Poplin #92920/11 Grey, or approved equal fabric, sewn into each side seam of the trouser from the bottom of the waistband to the unfinished bottom of the trouser leg, with no exposed stitching.
- 3.21.10 Seaming: The entire trouser is to be seamed with a polyester core thread. The seat seam shall be stitched with a tandem needle seat seaming machine. All exposed inside seams of the trousers are to be serge.
- 3.21.11 Size Tab: The trouser shall have a sewn in label giving care instructions and a permanent size label on inside hip pocket.
- 3.21.12 Finishing and Pressing: All loose thread shall be removed. Trousers must be pressed completely and properly with the side seam, inseam and seat seam pressed open. There must be a texpak clip attached to the top fly of the finished trouser.



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**3.22 ITEM #18 Diamond Gabardine Trousers**

- 3.22.1 Color: Spruce Green Shade
- 3.22.2 Fabric: Fabric 80% Dacron Polyester 20% Worsted Wool. 2 ply 11.25 - 12 ounce per linear yard. Diamond Gabardine weave.
- 3.22.3 Construction: Color shall be rated on 40 hour light fastness and against perspiration shade change (AATCC Approved Tests). Shrinkage allowance approximately 2%.
- 3.22.4 Style: The style shall conform to modern updated, contour cut uniform trousers. Plain front, 2 front and 2 back pockets. Front pockets, quarter top style with a minimum of 5" opening. The front pockets will have separate hand-set inside facing to give four-ply strength at the entry of the pockets. The front pockets will be hung to the side seam of the trousers and locked with a bar-tack at the top and bottom of the pocket opening. The front pockets will have double reinforce bottoms for additional strength. The two back pockets will have Reece piped entry. They will have minimum opening of 5". The left back pocket will have a tab button on closure. They will be bartacked on right and left sides for extra strength. Front and back pockets are to be stitched, turned and top-stitched.
- 3.22.5 Striping: To have a 7/8" inch gray gabardine stripe sewn into the side seams from the bottom of the waistband to the full length of each slack leg including turn under.
- 3.22.6 Belt Loops: All belt loops are to be lined and double thickness butts on reverse side and blind stitched. There shall be a minimum of seven belt loops, including one at center back for outlet seam. The belt loops are to be a minimum 5/8" width, 2" long and are to be sewn into the waistband seam at top and bottom.
- 3.22.7 Waistband: Outside waistband is to be a minimum of 1-3/4" wide (self material). It will be sewn to the waistband lining at top and waistband curtain, and then blind stitched at bottom.
- 3.22.8 Construction: Right fly lining and crotch piece extension lined with same material as pocketing (to be one piece and sewn down flat). There is to be a continuous french fly extension at end of french fly that will attach to button that is sewn on left side of waistband lining. Left fly is to be lined and corded.
- 3.22.9 Inner Waistband: Stretch control one piece construction, 850 denier monofilament, 2-1/2" wide. Content to approximate 70% polyester, 21% nylon, 9% Lycra spandex, finish is 32 picks/inch. Bottom portion is specially beamed and warped in a diagonal twill portion of band, approximately 1/4" high letters, with a 4-3/4" separation between each identification repair.

Center is then stitched into two continuous raised beads to improve shirt

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retention. Top 1" portion, solid in color, is stitched in a hob-nail bead effect to supplement the shirt retention and maximize stretch. Texturizing process of entire band is designed with stretch capability of up to 30% and having full recovery.

- 3.22.10 Pocketing: All pocketing will be made of a polyester/rayon blend permanent press twill with minimum polyester content of 50%; Polyester/50% Cotton in the spun wrap. 100%texturized polyester in the filling for total content of 70% Polyester/30% Cotton. Pocketing will harmonize with the color of pants and waistband.

Pocketing shall test to a minimum abrasion of 225 cycles per ASTM D3886 (Inflated Diaphragm) for the uncoated area; bottom of front pockets (approximately 2-1/2") shall be Dura Ruff coated; area shall test to a minimum abrasion of 1100 cycles before initial rupture. This shall substantially increase pocket strength over double reinforced pockets, without the unsightly ridges of double pockets.

- 3.22.11 Sewing: All sewing will be done with color-fast thread. All thread will be polyester or monofilament polyester. The out-seams and inseams are to be chain stitched sewn to reduce possibility of any seam popping. The seat seam is to be sewn with special tandem seat seaming machine (Chain-stitched two needle). Trouser lengths (hemmed with no cuff) will be finished to exact customer length of the individual. Trousers are also manufactured to allow for ample room for waist or length alterations.

- 3.22.12 Zipper & Closure: All points of strain are reinforced with bartack. Talon (gripper-zipper) #42 brass or equivalent, will also have metal bottom stop, Perma press treated tape, hook-flex steel waistband closure.

- 3.22.13 Size: To be sizes 28, 29, 30, 31, 32, 33, 34, 36, 38, 40, 42, 44, 46, 48, 50 and 52 in open unfinished lengths. Trousers shall be hemmed to individual lengths as requested at no additional charge.

- 3.22.14 Pressing: It is most important that all trousers be pressed completely and properly before initial use.

- 3.22.15 Creasing: Pant crease shall be sewn in.

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**3.23 ITEM #19 Ladies Slacks**

- 3.23.1 Color: Spruce Green Shade
- 3.23.2 Fabric: Fabric 80% Dacron Polyester 20% Worsted Wool. 2 ply, 11¼ - 12 ounce per linear yard. Diamond Gabardine weave.
- 3.23.3 Style: The style shall conform to modern updated ladies uniform slacks. To be styled with 2 front and 2 back pockets.
- 3.23.4 Front Darts: There is to be a dart on each front approximately 2-3/4" long set in approximately 4-3/4" from side seam of ladies slacks for waist suppression and tailored appearance.
- 3.23.5 Pockets: Two front pockets shall have a minimum of 5-1/2" opening. Front pockets are to have separate hand-set inside facing to give four ply strength at the entrance of the pockets. The front pockets will be hung to the side seam of the slacks and locked with a bar-tack at the top and bottom of the pocket opening. The front pockets will have double reinforced bottom for additional strength. Two back pockets will have Reece piped entry and will have a minimum opening of 5-1/2" and are to be bar-tacked on right and left sides for extra strength. Back pockets are to be cut in one piece and are to be stitched, turned and top stitched.
- 3.23.6 Striping: There is to be a 1/2" gray gabardine cloth stripe sewn into the side seams from the bottom of the waistband to the full length of each slack leg including turn under.
- 3.23.7 Pocketing: All pocketing will be made of a polyester/rayon blend permanent press drill with an approximate content of 50%; Polyester/50% Cotton in the spun wrap -100% Texturized Polyester in the filling for total content of 70% Polyester/30% Cotton. Pocketing will harmonize with the color of pants and waistband.
- Pocketing shall test to a minimum abrasion of 225 cycles per ASTM D3886 (Inflated Diaphragm) for the uncoated area; bottom of front pockets (approximately 2-1/2") shall be Dura Ruff coated; area shall test to a minimum abrasion of 1100 cycles before initial rupture. This shall substantially increase pocket strength over double reinforced pockets, without the unsightly ridges of double pockets.
- 3.23.8 Waistband: Outside waistband is to be a minimum of 1-3/4" wide (self material). It will be sewn to the waistband lining at top and waistband curtain, and then blind stitched at bottom.

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3.23.9 Construction:

Right fly lining and crotch piece extension lined with same material as pocketing (to be one piece and sewn down flat). There is to be a continuous french fly extension at end of french fly that will attach to button that is sewn on left side of waistband lining. Left fly is to be lined and corded.

3.23.10 Inner Waistband:

Stretch control one piece construction, 850 denier monofilament, 2-1/2" wide. Content to approximate 70% polyester, 21% nylon, 9% Lycra Spandex, finish is 32 picks/inch. Center is then stitched into two continuous raised beads to improve shirt retention. Top 1" portion, is stitched in a hob-nail bead effect to supplement the shirt retention and maximize stretch. Texturizing process of entire band is designed with stretch capability of up to 30% and having full recovery.

3.23.11 Belt Loops: To be a minimum of 5/8" width, 2" high of double thickness, butted on reverse side and run through looping machine. There shall be a minimum of five belt loops, including one at center back which is to be dropped 1/4" from the tip of waistband and 1" below bottom of waistband and tacked down at bottom. Loops are to be into waistband and waistband curtain seam at top and drop loop below bottom of waistband.

3.23.12 Front Zipper:

Talon brass zipper #43 with memory lock or equivalent and will also have metal bottom stop, perma press tape, hook flex steel waistband closure. All points of strain are reinforced with bar-tack.

3.23.13 Pressing: All trousers should be pressed completely and properly before initial issue.

3.23.14 Creasing: Pant crease shall be sewn in.

3.23.15 Sizes: To be finished 6 through 28 American ladies Standard in unhemmed lengths. Vendor will hem trousers on request at no additional charge.

3.23.16 Sewing: All sewing shall be done with color-fast thread. All thread will be polyester or monofilament polyester. The out seams and inseams are to be chain stitched sewn to reduce possibility of any seam popping. The seat seam is to be sewn with special tandem seat seaming machine (Chain-stitched two needle). Trouser lengths (hemmed with no cuff) will be finished to exact customer length of the individual. Trousers are also manufactured to allow for ample room for waist or length alterations.

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**3.24                    ITEM #20 Ladies Gabardine Slacks w/Elasticized Waistband**

3.24.1 Color:                    Spruce Green Shade #3408

3.24.2 Fabric:                    100% texturized polyester 2 ply 11.25 oz. per linear yard gabardine weave. Fabric to include a soil release finish that combines with it a color bright retention and moisture absorbency for maximum comfort.

Color shall be rated 40 hour light fastness and against perspiration shade change (AATCC Approved Tests). Shrinkage allowance approximately 2%.

3.24.3 Style:                    To conform to modern updated, ladies full cut uniform slacks with regular waistband in fronts and elasticized waistband in back with straight legs.

3.24.4 Pockets:                    Two front pockets will have a minimum of 5-1/2" opening. Front pockets are to have separate hand-set inside facing to give four ply strength at the entrance of the pockets. The front pockets will be hung to the side seam of the slacks and locked with a bar-tack at the top and bottom of the pocket opening. The front pockets will have double reinforced bottom for additional strength. Two back pockets will have piped entry and will have a minimum opening of 4-1/2" and are to be bar-tacked on right and left sides for extra strength. Back pockets are right and left sides for extra strength. Back pockets are to be cut in one piece and are to be stitched, turned and top stitched.

3.24.5 Pocketing:                    All pocketing will be made of a polyester/rayon blend permanent press drill with an approximate content of 50%; Polyester/50% Cotton in the spun wrap — 100% Texturized Polyester in the filling for total content of 70% Polyester/30% Cotton. Pocketing will harmonize with the color of pants and waistband.

Pocketing shall test to a minimum abrasion of 225 cycles per ASTM D3886 (Inflated Diaphragm); bottom of front pockets (approximately 2-1/2"); area shall test to a minimum abrasion of 1100 cycles before initial rupture. This shall substantially increase pocket strength over double reinforced pockets, without the unsightly ridges of double pockets.

3.24.6 Waistband:                    Regular waistband in front only. Waistband to be approximately 1-1/2" wide and is to have 2-1/4" front extension with square end on left front. There is to be one button hold at end of extension set 1/2" in from front edge and are to be 3/4" apart and approximately 3/8 in from top and bottom of extension. There is also to be the male portion of hook flex metal closure on the underside of left waistband front of waistband set directly above the zipper, so that hook flex closure is concealed when slacks are worn. There is to be two (2) .22 Ligne matching or coordinating buttons on right front of waistband that are to engage the buttonholes on the left front waistband extension. The back portion of the waistband is to have a 1-3/4" piece of elastic concealed inside waistband, and stitched with 4 needle shearing machine. The front waistband will be lined with quality interlining.

3.24.7 Belt Loops:                    To be a minimum of 5/8" width, 2" high of double thickness, butted on reverse side and run through looping machine. There shall be a minimum of

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five belt loops, including one at center back which is to be dropped 1/4" from the tip of waistband and 1" below bottom of waistband and tacked down at button.

- 3.24.8 Striping: There is to be a 1/2" gray gabardine cloth stripe sewn into the side seams from the bottom of the waistband to the full length of each slack leg including turn under.
- 3.24.9 Front Zipper: Talon brass zipper #413 with memory lock or equivalent and will also have metal bottom stop, perma press tape, hook flex steel waistband closure. All points of strain are reinforced with bar-tack.
- 3.24.10 Pressing: Trousers are made of 100% polyester, an inherently perma press fabric by nature. It is most important that all trousers be pressed completely and properly before initial issue.
- 3.24.11 Creasing: Pant crease shall be sewn in.

**3.25 ITEM #21 Ladies Slacks w/Elasticized Waistband (Back Only)**

- 3.25.1 Color: Spruce Green Shade #585
- 3.25.2 Fabric: Fabric 80% Dacron Polyester 20% Worsted Wool 2 ply 11.2512 oz. per linear yard. Diamond Gabardine weave.
- 3.25.3 Construction: 65 end per inch and 55 picks per inch. Color shall be rated on 40 hour light fastness and against perspiration shade change (AATCC Approved Tests). Shrinkage allowance approximately 2%.
- 3.25.4 Style: To conform to modern updated, ladies full cut uniform slacks with regular waistband in fronts and elasticized waistband in back with straight legs.
- 3.25.5 Pockets: Two front pockets will have a minimum of 5-1/2" opening. Front pockets are to have separate hand-set inside facing to give four ply strength at the entrance of the pockets. The front pockets will be hung to the side seam of the slacks and locked with a bar-tack at the top and bottom of the pocket opening. The front pockets will have double reinforced bottom for additional strength. Two back pockets will have piped entry and will have a minimum opening of 4-1/2" and are to be bar-tacked on right and left sides for extra strength. Back pockets are right and left sides for extra strength. Back pockets are to be cut in one piece and are to be stitched, turned and top stitched.
- 3.25.6 Pocketing: All pocketing will be made of a polyester/rayon blend permanent press drill with an approximate content of 50%; Polyester/50% Cotton in the spun wrap - 100% Texturized Polyester in the filling . for total content of 70% Polyester/30% Cotton. Pocketing will harmonize with the color of pants and waistband.

Pocketing shall test to a minimum abrasion of 225 cycles per ASTM D3886 (Inflated Diaphragm) for the uncoated area; bottom of front pockets

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(approximately 2-1/2") shall be Dura Ruff coated; area shall test to a minimum abrasion of 1100 cycles before initial rupture. This shall substantially increase pocket strength over double reinforced pockets, without the unsightly ridges of double pockets.

- 3.25.7 Waistband: Regular waistband in front only. Waistband to be approximately 1-1/2" wide and is to have 2-1/4" front extension with square end on left front. There is to be one buttonhole at end of extension set 1/2" in from front edge and are to be 3/4" apart and approximately 3/8 in from top and bottom of extension. There is also to be the male portion of hook flex metal closure on the underside of left waistband front of waistband set directly above the zipper, so that hook flex closure is concealed when slacks are worn. There is to be two (2) .22 Ligne matching or coordinating buttons on right front of waistband that are to engage the buttonholes on the left front waistband extension. The back portion of the waistband is to have a 1-3/4" piece of elastic concealed inside waistband, and stitched with 4 needle shearing machine. The front waistband will be lined with quality interlining.
- 3.25.8 Belt Loops: To be a minimum of 5/8" width, 2" high of double thickness, butted on reverse side and run through looping machine. There shall be a minimum of five belt loops, including one at center back which is to be dropped 1/4" from the tip of waistband and 1" below bottom of waistband and tacked down at bottom.
- 3.25.9 Striping: There is to be a 1/2" gray gabardine cloth stripe sewn into the side seams from the bottom of the waistband to the full length of each slack leg including turn under.
- 3.25.10 Front Zipper Closure: Talon brass zipper #43 with memory lock or equivalent and will also have metal bottom stop, perma press tape, hook flex steel waistband closure. All points of strain are reinforced with bar-tack.
- 3.25.11 Pressing: It is most important that all trousers be pressed completely and properly before initial issue.
- 3.25.12 Creasing: Pant crease shall be sewn in.
- 3.25.13 Sewing: All sewing will be done with color-fast thread. All thread will be polyester or polyester cored.
- 3.25.14 Sizes: To be sized 4 through 20 (American Ladies Standard). Upon request, Vendor will hem all skirts to individual lengths at no charge or cost.

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**GROUP 4 - UNIFORM BELTS**

**3.26 ITEM #22 Dress Belt Black Leather**

High gloss finish, 1-3/4" in width and sized in lengths from 22 thru 56. The buckle is to be a garrison style, available in either gold or silver color.

**GROUP 5 - UNIFORMS HATS**

**3.27 ITEM #23 Uniform Cap Cover**

Cap cover, 8-point, 100% polyester fabric. Should be available in Black, and Spruce Green.

**3.28 ITEM #24 Felt Law Man Hat**

Pre-blocked center crease crown with regular side curl flanged in 3" brim. Side bow with a minimum of five air vents on each side of crown. Spruce green.

**3.29 ITEM #25 Uniform Rain Hat Cover**

For Law men's Style Hat. Clear plastic.

**3.30 ITEM #26 Campaign Hat**

OD felt campaign hat, drab green.

**3.31 ITEM #27 Tie**

Black bend over style with metal clip, polyester. Regular length, and X-Long length.



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**GROUP 6 - JACKETS**

**3.32 ITEM #28 Light Weight Jacket**

100% nylon shell with 100% brushed polyester tricot lining, color Spruce Green  
Six snap front closures, elasticized cuff, two slash pockets, draw cord at hem. Wind and water resistant. **See Section 2.0, paragraph 2.33 reference the purchase of this item.**

Jacket shall be embroidered as follows:

1. CORRECTIONS in 4 inch all capital block letters in gold embroidered on the back,
2. First initial plus last name in ½ inch silver or gold on the front right chest
3. Miami Dade Corrections silver or gold badge on front left chest
4. Miami-Dade Corrections & Rehabilitation Department in silver ½ inch letters under the badge. Note: only officers get a badge, civilians do not.
5. Miami Dade County logo (hook) with Corrections & Rehabilitation Department in silver below it will substitute for the badge on civilian jackets.

Corrections Department will provide the contractor with the names of the individuals, sizes requested, badge color or if a County logo is required. All thread and its colors must conform to that of the official Corrections logos.

**3.33 ITEM #29 JACKET. WATERPROOF/BREATHABLE**

**3.33.1 SHELL FABRIC:**

The shell fabric shall be Tactel-100% two ply Nylon with water repellent finish.

**3.33.2 COLOR:** Spruce Green

**3.33.3 DESIGN:**

The jacket shall be a full cut, waist length model with a double outside fly or self-goods covering a two way zipper front. Thinsulate zip-in, zip-out liner, shined waistband and zippered side vents. Coat construction shall be used throughout with body and sleeves being fully lined.

**3.33.4 BODY DETAILS:**

The body shall be plain with patch pockets, flaps and badge tab. The inside facings shall be made of outer shell fabric and are to be sewn on top of the Nylon lining that extends to the front edge of the jacket. There shall be a bi-swing back designed with the articulated gusset for full freedom of movement.

There is to be a separate 2" shined waistband with heavy-duty elastic. The entire waistband is to be shined with the exception of an area 5-1/2" on either side of the front opening. There shall be a side zipper entry on either side,

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approximately 11" in length and secured by a Nylon zipper and snap closure. The shoulders shall have pads. A self-goods reinforcement strip, approximately 3", shall be sewn on the side of the jacket joined at the top of the waistband and extending from side to side. There shall be a 1 1/4" wide fly from the bottom of the collar to the bottom of the waistband. There shall be a double fly of self-goods covering the front zipper.

3.33.5 INSIDE DETAILS

On the left side of the coat, there shall be a gun pocket installed on the permanent lining of the coat to accept a small frame handgun. The gun pocket shall have a minimum opening of 4-1/2" and be a minimum of 6" deep. The gun pocket shall be furnished with a strap and snap closing. Bar tacks shall reinforce the opening. There shall be two cut-in pockets on the left and right sides measuring approximately 5-1/4" wide and 6" deep. There shall be a strap and snap on the lining of each sleeve end for attaching the zip-in liner.

3.33.6 PERMANENT BODY LINING:

Cloth type: 100% Nylon Taffeta, 70 Denier wrap and fill, waterproof/breathable, color black, coating

All joining seams shall be safety stitched and then sealed with 1" heat sealed tape to prevent leakage, the tape shall be applied by hot air method. The tape shall not be affected by weather, temperature or storage. The lining shall extend through the top collar of the shell garment to form a waterproof barrier.

There shall be two female snaps at the seams joining point and opposite, approximately 2-1/4" from the sleeve bottom, to attach to the removable liner. There shall be an inside storage pocket of shell material on the left side of the lining measuring approximately 8" deep by 7" wide. The pocket shall be taped at all points where the pocket is attached to prevent leakage.

3.33.7 ZIP OUT LINER:

The lining fabric shall be made of Thinsulate by 3M, 1005 Nylon Taffeta from Dupont, 104 x 86 thread count per square inch quilted 200 gram/body with 100/gram sleeves. Backing shall be 100% Nylon Taffeta from Dupont, 104 x

86 thread count per square inch. The liner shall have long sleeves and knit wristlets with tab and loop to accept anchor button or anchor strap. The entire body shall be bound with 1-9/16" Nylon bias binding. The side seams, shoulder seams and sleeve seams shall be joined with a serged-sew safety stitch machine. The armhole will have a knit insert to allow freedom of

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movement. The pocket shall be bound with 1-9116" Nylon bias binding and shall be attached with a single needle machine. There shall be an interlining molded Nylon zipper, center marked, and interchangeable attached to the liner. The zipper shall be sufficient length to be satisfactorily attached to the facing of the jacket.

**3.33.8 SLEEVES:**

The sleeves shall be one piece set in with a single needle machine. The bottom of the sleeve shall have a heavy-duty elastic closure with a triple snap adjustment.

**3.33.9 POCKETS:**

There shall be two patch pockets with box pleats, finishing approximately 6-1/4" wide and 7-1/2" deep. Flaps shall be scalloped and self lined. They shall close with Velcro on the side points and with a centered buttonhole. The pockets shall be self-lined with an opening of approximately 5-1/2" on the side. The left patch pocket is to have a pencil opening at the top of the flap. Both pockets and flaps are to be bartacked.

**3.33.10 COLLAR:**

The stand-up collar shall be made using self-material. It shall be interlined with Pellon.

**3.33.11 BACK:**

The back band is constructed with heavy-duty elastic inserted between the folded fabric at the sides. The elastic is stretched and stitched with four threads. A 3-3/4" x 1.5" tab of two plies of shell material with a 324 female snap (enameled cap), is to be provided to close the zipper vent when worn open. A brass oxidized male snap is provided on the elasticized back to fold the tab back when not in use.

**3.33.12 EPAULETS:**

The badge tab shall be made of the outer fabric, 1" wide with two metal eyelets spaced 3/4" vertically apart. It shall be centered 2-1/2" above the left pocket flap.

**3.33.13 ZIPPER:**

There shall be a YKK #5 two way molded Nylon zipper in the front and 11" Nylon zipper on each side vent.

**3.33.14 BUTTON AND SNAPS:**

The pocket flaps and epaulets shall be secured with 24 Ligne metal buttons. Flaps and epaulets shall close with 24 Ligne metal buttons. Front fly and side zipper tabs shall be secured by high impact, non-reflective, non-glare, and scratch resistant snaps.

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**3.33.15 THREAD**

All sewing is to be done with Polyester core thread or 100% spun Polyester thread.

**3.33.16 SIZES:** Jacket shall be available in sizes Small thru 6XLarge.**GROUP 7 - BDU UNIFORMS AND ACCESSORIES****3.34 ITEM #30 Battle Dress Uniforms (BDU) Shirt / Blouse Long Sleeves**

1. Shall be made from 100% rip-stop cotton poplin for coolness and durability.
2. Shall be available in Non-Linear jungle amalgamated pattern. No Exceptions
3. Color shall be camouflage pattern (green, khaki, black and brown)
4. Single breasted coat style design with collar.
5. Four bellows-type patch pockets with button down flaps.
6. Straight cut bottom
7. Reinforced elbow patches
8. Two button tab sleeve cuff adjustments
9. Thread must be dyed the same color as the fabric, colorfast and shall be 100% polyester, Cotton coverer Polyester-core thread.
10. Each blouse shall have a permanent size label, identification label and care instruction label sewn into the blouse.
11. All seams shall be double-needle stitched 3/16 to 9/32 inch gauge with outer row of stitching 1/16 inch from the edge of the outside of the blouse.
12. Must be new. No military surplus.

**3.35 ITEM #31 Battle Dress Uniform (BDU) Pants/Trousers**

1. Shall be made from 100% rip-stop cotton poplin for coolness and durability.
2. Shall be available in Non-Linear jungle amalgamated pattern. No Exceptions
3. Color shall be camouflage pattern (green, khaki, black and brown)
4. Bartacks shall measure 3/8 to 5/8 inch long and shall be free from thread breaks and loose stitching.
5. Bartacks must be located on the fly perpendicular to crotch joining seam.
6. Bartacks must be at end of the hip pocket opening with vertical bartacks to cover the width of the opening and cover raise stitching.
7. Bartacks must be on the front lower corner of the cargo pocket flaps with a vertical bartack superimposed on the stitching.
8. Bartacks must be at the back bottom corner of each cargo pocket with a vertical bartack through both layers of bellows.
9. Adjustment straps must be bartacked to the trouser waistband 1/16 to

## SECTION 3

**TECHNICAL SPECIFICATION****Uniforms for Miami Dade Corrections and Rehabilitation Department**

- 1/8 inch from the back edge and 1/8 to 3/16 inch apart. Bartacks shall not be through the side seams.
10. Adjustment strap must be 100% cotton, 5/8 inch wide and colored to match fabric.
  11. Buckle shall be tongueless, two-bar, metal, finished dull and the same color as the fabric.
  12. Draw cord tape for the leg bottoms shall be 100% nylon, 3/8 inch wide and colored to match the fabric. The ends of the draw cord tape shall be heat fused with cut ends of the tape yarns fused together.
  13. Thread must be dyed the same color as the fabric, colorfast and shall be 100% polyester, Cotton covered Polyester-core thread.
  14. All seams shall be double-needle stitched 3/16 to 9/32 inch gauge with outer row of stitching 1/16 inch from the edge of the outside of the trouser.
  15. The cotton gimp for reinforcing button holes shall be dyed the same color as the fabric.
  16. Each trouser shall have a permanent size label, identification label and care instruction label sewn into the trouser.
  17. Must be new. No military surplus.

**3.36 ITEM #32 Cotton Web Belts**

1. Must be 100% cotton.
2. Must be color khaki.
3. Must be available in lengths up to 56".
4. Must be 1-1/4" wide.
5. Must be new. No military surplus will be accepted.

**3.37 ITEM #33 Brass Web Belt Buckle with Tip**

1. Must be made of solid brass. Brass covered or brass lined buckles will not be accepted.
2. Must be 1-3/8" thick by 1-5/16" long with slightly curved edges.
3. Solid brass belt tip must be included.
4. Tips must be 1-1/4" width by 1/2" long. Must be square.
5. Attaches to standard military cotton web belts.
6. Must be new. No military surplus.

**3.38 ITEM #34 Open Face Belt Buckle with Tip**

1. Made from Hamilton finish or solid brass.
2. Attaches to standard military cotton web belts.
3. Must be 1-5/8" outside width by 1-15/16" long, square look with rounded corners and 1/8" border.
4. Must be new. No military surplus.
5. Solid brass belt tip must be included.
6. Tips must be 1-1/4" width by 1/2" long. Must be square.
7. Must be new. No military surplus.

**SECTION 3**  
**TECHNICAL SPECIFICATION**  
**Uniforms for Miami Dade Corrections and Rehabilitation Department**

**3.39 ITEM #35 Lapel Pins**

1. 1" x 1.5 approximate size
2. Made with hard enamel surface.
3. Consists of multiple colors.
4. Available in Gold color.
5. Attaches with two clutch back fasteners.
6. Replacement clutch backs should be provided and in-stock.
7. Consists of logo and "This we'll defend" inscribed in pin.
8. Must be available in any quantity with die charge included in price.
9. Must be new. No military surplus.

**3.40 ITEM #36 Elastic Blousing Garters**

1. Must be two per set.
2. Hook on style
3. Must be OD Green
4. Individually packed
5. Must be new. No military surplus.

**3.41 ITEM #37 Female Drill Instructor Hats**

1. Must be camouflage color (green, black, khaki and brown). Same color and material as the BDU's.
2. Must have 1 band above brim measuring 1-5/16" wide.
3. No stitching above brim or in band.
4. Must have no more than 8 stitches on brim including finishing edge grabbing stitch which must be 3/8" wide around brim.
5. Must have a female pressure button on right side brim located 3/8" away from edge and a male pressure button on right side top to put the right side up.
6. Must have OD green lace 1/4" wide which will be attached and hanging in the middle of the hat.
7. Must be new. No military surplus.

**3.42 ITEM #38 Military Cartridge Belt with Eyelets**

1. Must be 100% Nylon model LC-2.
2. Must be OD Green.
3. Must have black eyelets on—line sets of two which will be located 1/4" away from the edge and approximate 2" apart.
4. Must be available in lengths up to 56".
5. Must be 2-1/4" wide.
6. Must be new. No military surplus will be accepted.

**SECTION 3**  
**TECHNICAL SPECIFICATION**  
**Uniforms for Miami Dade Corrections and Rehabilitation Department**

**3.43 ITEM #39 Camouflage Woodland Utility Cap Type II**

1. Shall be made from 100% woodland cotton for coolness and durability.
2. Color shall be camouflage pattern (green, khaki, black and brown)
3. Must have no Logo.
4. Must be square look.
5. Must be made in the USA.
6. Available in sizes XS, SM, MD, LG, and XL.
7. Must have two ventilation eyelets on each side of cap located 7/8" apart and start 2" from bottom of cap.
8. Thread must be dyed the same color as the fabric, colorfast and shall be 100% polyester, Cotton covered Polyester-core thread.
9. Each cap shall have a permanent size label and identification label sewn into the cap.
10. Must be new. No military surplus.

**3.44 ITEM #40 Nylon Look Holster**

1. Triple retention holster.
2. Must fit revolvers or automatics.
3. Must have Nylon-Look finish. No Exceptions.
4. Must be made of Safari-laminate material.
5. Must have four-year warranty against manufacturers defect.
6. Must be new. No military surplus.

**3.45 ITEM #41 Cartridge Belt Buckle**

1. Must be made of Hamilton Finish or Solid Brass. Brass covered or brass lined buckles will not be accepted.
2. Must be 2-3/8" wide by 3-1/2" long with slightly curved edges with connector bar and detached male slip connector.
3. Attaches to standard military cartridge belts.
4. Must be new. No military surplus.

**3.46 ITEM #42 Cartridge Belt Buckle**

1. Must be color nickel/silver.
2. Must be 2—3/8" wide by 3-1/2" long with slightly curved edges with connector bar and detached male clip connector.
3. Attaches to standard military cartridge belts.
4. Must be new. No military surplus.

**SECTION 3**  
**TECHNICAL SPECIFICATION**  
**Uniforms for Miami Dade Corrections and Rehabilitation Department**

**3.47 ITEM #43 Belt Clips**

1. Must be made of Hamilton Finish or Solid Brass. Brass covered or brass lined buckles will not be accepted.
2. Must be 2—3/8" wide by 3/4" long.
3. Must be in sets of 5.
4. Must be new. No military surplus.

**3.48 ITEM #44 Belt Clips**

1. Must be color nickel/silver.
2. Must be 2-3/8" wide by 3/4" long.
3. Must be in sets of 5.
4. Attaches to standard military cartridge belts.
5. Must be new. No military surplus.



**SECTION 4**  
**BID SUBMITTAL FORM**

**Submit Bid To:**  
**CLERK OF THE BOARD**  
**Stephen P. Clark Center**  
**111 NW 1<sup>st</sup> Street**  
**17<sup>th</sup> Floor, Suite 202**  
**Miami, Florida 33128-1983**

**OPENING: 2:00 P.M.**  
**Wednesday**  
**May 30, 2007**



PLEASE QUOTE PRICES F.O.B. DESTINATION, LESS TAXES, DELIVERED IN  
 MIAMI-DADE COUNTY, FLORIDA

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by:ar	DPM Purchasing Division	Date Issued: 5/11/07	This Bid Submittal Consists of Pages 58 through 81
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Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Uniforms for Miami Dade Corrections and Rehabilitation  
 Department.**

A Bid Deposit in the amount of n/a of the total amount of the bid shall accompany all bids

A Performance Bond in the amount of n/a of the total amount of the bid will be required upon execution of the contract  
 by the successful bidder and Miami-Dade County

<b>DO NOT WRITE IN THIS SPACE</b>	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: <b>200-72 and 75</b>	
A. Rodriguez	

**FIRM NAME:** \_\_\_\_\_

**RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES ONLY**

**FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE  
 ON PAGE 80 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR  
 INELIGIBLE FOR LOCAL PREFERENCE**

**FAILURE TO SIGN PAGE 80 OF SECTION 4, BID SUBMITTAL FORM, WILL RENDER  
 YOUR BID NON-RESPONSIVE**

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
<b><u>GROUP 1 SHIRTS AND BLOUSES (Award by group)</u></b>				
1.	5000 Each	Men's Permanent Press short Sleeve shirt, White, S-XL	\$_____ Each	\$_____
	1000 Pair	<u>Additional charge for:</u> Name Plate Eyelets	\$_____ Pair	\$_____
	500 Pair	Contrasted straps & flaps	\$_____ Pair	\$_____
	500 Pair	Contrasted straps	\$_____ Pair	\$_____
	100 Each	Additional charges for larger sizes Sizes:2XL	\$_____ Each	\$_____
	20 Each	Sizes:3XL	\$_____ Each	\$_____
	20 Each	Sizes:4XL	\$_____ Each	\$_____

Manufacturer's Name: \_\_\_\_\_

Style No.: \_\_\_\_\_

Fabric Content: \_\_\_\_\_

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
2.	4000 Each	Men's Permanent Press long sleeve shirt, White, S-XL	\$_____ Each	\$_____
	750 Pair	<u>Additional charge for:</u> Name Plate Eyelets	\$_____ pair	\$_____
	400 Pair	Contrasted straps & flaps	\$_____ pair	\$_____
	400 Pair	Contrasted straps	\$_____ pair	\$_____
	100 Each	Additional charges for larger sizes Sizes:2XL	\$_____ Each	\$_____
	20 Each	Sizes:3XL	\$_____ Each	\$_____
	20 Each	Sizes:4XL	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		
		Fabric Content: _____		
3.	2000Each	Women's blouse, long sleeve, White, Size S-XL	\$_____ Each	\$_____
	500 Pair	<u>Additional charge for:</u> Name Plate Eyelets	\$_____ pair	\$_____
	250 Pair	Contrasted straps & flaps	\$_____ pair	\$_____
	250 Pair	Contrasted straps	\$_____ pair	\$_____
	100 Each	Additional charges for larger sizes Sizes:2XL	\$_____ Each	\$_____
	20 Each	Sizes:3XL	\$_____ Each	\$_____
	20 Each	Sizes:4XL	\$_____ Each	\$_____

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

Manufacturer's Name: \_\_\_\_\_

Style No.: \_\_\_\_\_

Fabric Content: \_\_\_\_\_

4.	3500Each	Women's blouse, short sleeve, White, Size S-XL	\$_____	\$_____
		Each		
		<u>Additional charge for:</u>		
	750 Pair	Name Plate Eyelets	\$_____pair	\$_____
	300 Pair	Contrasted straps & flaps	\$_____pair	\$_____
	300 Pair	Contrasted straps	\$_____pair	\$_____
		Additional charges for larger sizes		
	100 Each	Sizes: 2XL	\$_____Each	\$_____
	20 Each	Sizes:3XL	\$_____Each	\$_____
	20 Each	Sizes:4XL	\$_____Each	\$_____

Manufacturer's Name: \_\_\_\_\_

Style No.: \_\_\_\_\_

Fabric Content: \_\_\_\_\_

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
5.	3500Each	Women's blouse, short sleeve, police zipper style, White, S-XL	\$_____ Each	\$_____
		<u>Additional charge for:</u>		
	750 Pair	Name Plate Eyelets	\$_____pair	\$_____
	300 Pair	Contrasted straps & flaps	\$_____pair	\$_____
	300 Pair	Contrasted straps	\$_____pair	\$_____
		Additional charges for larger sizes		
	100 Each	Sizes: 2XL	\$_____ Each	\$_____
	20 Each	Sizes: 3XL	\$_____ Each	\$_____
	20 Each	Sizes: 4XL	\$_____ Each	\$_____
Manufacturer's Name: _____				
Style No.: _____				
Fabric Content: _____				
6	2000Each	Women's blouse, long sleeve, police zipper style, White	\$_____ Each	\$_____
		<u>Additional charge for:</u>		
	750 Pair	Name Plate Eyelets	\$_____pair	\$_____
	300 Pair	Contrasted straps & flaps	\$_____pair	\$_____
	300 Pair	Contrasted straps	\$_____pair	\$_____
		Additional charges for larger sizes		
	100 Each	Sizes:2XL	\$_____ Each	\$_____
	20 Each	Sizes:3XL	\$_____ Each	\$_____
	20 Each	Sizes:4XL	\$_____ Each	\$_____

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
Manufacturer's Name: _____ Style No.: _____ Fabric Content: _____				
7	2500 Each	Men's shirt, short sleeve, police zipper style, White	\$_____ Each	\$_____
	750 Pair	Additional charge for: Name Plate Eyelets	\$_____ pair	\$_____
	300 Pair	Contrasted straps & flaps	\$_____ pair	\$_____
	300 Pair	Contrasted straps	\$_____ pair	\$_____
	100 Each	Additional charges for larger sizes Sizes: 2XL	\$_____ Each	\$_____
	20 Each	Sizes: 3XL	\$_____ Each	\$_____
	20 Each	Sizes: 4XL	\$_____ Each	\$_____
Manufacturer's Name: _____ Style No.: _____ Fabric Content: _____				
8.	2500 Each	Men's shirt, long sleeve, police zipper style, White	\$_____ Each	\$_____
	750 Pair	Additional charge for: Name Plate Eyelets	\$_____ pair	\$_____
	300 Pair	Contrasted straps & flaps	\$_____ pair	\$_____
	300 Pair	Contrasted straps	\$_____ pair	\$_____

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

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100 Each	Additional charges for larger sizes		
	Sizes:2XL	\$_____ Each	\$_____
20 Each	Sizes: 3XL	\$_____ Each	\$_____
20 Each	Sizes: 4XL	\$_____ Each	\$_____

Manufacturer's Name:\_\_\_\_\_

Style No.: \_\_\_\_\_

Fabric Content: \_\_\_\_\_

TOTAL GROUP 1 (ITEMS 1 THRU 8) \$\_\_\_\_\_

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
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**GROUP 2 BLAZERS, SLACKS AND SKIRTS (Award by group)**

9. 30 Each Men's Blazer, color Spruce Green, \$\_\_\_\_\_ Each \$\_\_\_\_\_

Additional charges for larger sizes

5 Each Sizes:\_\_\_\_\_ \$\_\_\_\_\_ Each \$\_\_\_\_\_

5 Each Sizes:\_\_\_\_\_ \$\_\_\_\_\_ Each \$\_\_\_\_\_

5 Each Sizes:\_\_\_\_\_ \$\_\_\_\_\_ Each \$\_\_\_\_\_

Manufacturer's Name: \_\_\_\_\_

Style No.: \_\_\_\_\_

Fabric Content: \_\_\_\_\_

10. 40 Each Men's slacks, 55/45 Dacron/wool, \$\_\_\_\_\_ Each \$\_\_\_\_\_  
color Spruce Green

Additional charges for larger sizes

5 Each Sizes:\_\_\_\_\_ \$\_\_\_\_\_ Each \$\_\_\_\_\_

5 Each Sizes:\_\_\_\_\_ \$\_\_\_\_\_ Each \$\_\_\_\_\_

5 Each Sizes:\_\_\_\_\_ \$\_\_\_\_\_ Each \$\_\_\_\_\_

Manufacturer's Name: \_\_\_\_\_

Style No.: \_\_\_\_\_

Fabric Content: \_\_\_\_\_



## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
11.	10 Each	Ladies Blazer, color Spruce Green,	\$_____ Each	\$_____
		Additional charges for larger sizes		
	1 Each	Sizes:_____	\$_____ Each	\$_____
	1 Each	Sizes:_____	\$_____ Each	\$_____
	1 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		
12	60 Each	Ladies slacks, 55/45 Dacron/Wool, , color Spruce Green	\$_____ Each	\$_____
		Additional charges for larger sizes		
	4 Each	Sizes:_____	\$_____ Each	\$_____
	1 Each	Sizes:_____	\$_____ Each	\$_____
	1 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
13.	50 Each	Ladies skirts, color spruce Green	\$_____ each	\$_____
		Additional charges for larger sizes		
	4 Each	Sizes:_____	\$_____ Each	\$_____
	1 Each	Sizes:_____	\$_____ Each	\$_____
	1 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		
TOTAL GROUP 2 (ITEMS 9 THRU 13)				\$_____

**GROUP 3 TROUSERS AND SLACKS (Award by group)**

14.	8000 Each	Uniform gabardine trousers Color, Spruce Green	\$_____ Each	\$_____
		Additional charges for larger sizes		
	100 Each	Sizes:_____	\$_____ Each	\$_____
	50 Each	Sizes:_____	\$_____ Each	\$_____
	50 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
14a.	100 Each	Uniform gabardine trousers Color, Spruce Green with White stripe	\$_____ Each	\$_____
		Additional charges for larger sizes		
	10 Each	Sizes:_____	\$_____ Each	\$_____
	5 Each	Sizes:_____	\$_____ Each	\$_____
	5 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		
14b.	100 Each	Uniform gabardine trousers Color, Spruce Green with Gold stripe	\$_____ Each	\$_____
		Additional charges for larger sizes		
	10 Each	Sizes:_____	\$_____ Each	\$_____
	5 Each	Sizes:_____	\$_____ Each	\$_____
	5 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
14c	100 Each	Uniform gabardine trousers Color, Spruce Green with Red stripe	\$_____ Each	\$_____
		Additional charges for larger sizes		
	10 Each	Sizes:_____	\$_____ Each	\$_____
	5 Each	Sizes:_____	\$_____ Each	\$_____
	5 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		
15.	4000 Each	Men's gabardine trousers, color Spruce Green, 65/35, poly/cotton, gray stripe.	\$_____ Each	\$_____
		Additional charges for larger sizes		
	250 Each	Sizes:_____	\$_____ Each	\$_____
	10 Each	Sizes:_____	\$_____ Each	\$_____
	10 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
16.	8000 Each	Ladies gabardine trousers with with 1/2" gray stripe	\$_____ Each	\$_____
		Additional charges for larger sizes		
	500 Each	Sizes:_____	\$_____ Each	\$_____
	100 Each	Sizes:_____	\$_____ Each	\$_____
	100 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		
17.	4000 Each	Ladies trouser, 65/35 Poly/Cotton color Spruce Green, 1" gray stripe	\$_____ Each	\$_____
		Additional charges for larger sizes		
	200 Each	Sizes:_____	\$_____ Each	\$_____
	100 Each	Sizes:_____	\$_____ Each	\$_____
	100 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		
18.	4000 Each	Diamond gabardine trousers, 7/8 gray Stripe	\$_____ Each	\$_____
		Additional charges for larger sizes		
	200 Each	Sizes:_____	\$_____ Each	\$_____
	100 Each	Sizes:_____	\$_____ Each	\$_____
	100 Each	Sizes:_____	\$_____ Each	\$_____

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
		Manufacturer's Name: _____		
		Style No.: _____		
		Fabric Content: _____		
19.	4000 Each	Ladies slacks, color Spruce Green 1/2" gray stripe.	\$ _____ Each	\$ _____
		Additional charges for larger sizes		
	200 Each	Sizes: _____	\$ _____ Each	\$ _____
	100 Each	Sizes: _____	\$ _____ Each	\$ _____
	100 Each	Sizes: _____	\$ _____ Each	\$ _____
		Manufacturer's Name: _____		
		Style No.: _____		
		Fabric Content: _____		
20.	4000 Each	Ladies slacks with elastic band Color Spruce Green	\$ _____ Each	\$ _____
		Additional charges for larger sizes		
	200 Each	Sizes: _____	\$ _____ Each	\$ _____
	50 Each	Sizes: _____	\$ _____ Each	\$ _____
	50 Each	Sizes: _____	\$ _____ Each	\$ _____
		Manufacturer's Name: _____		
		Style No.: _____		
		Fabric Content: _____		

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
21.	3000 Each	Ladies Slacks, with Elastic Waistband \$_____		\$_____
		80% Polyester / 20% Wool, Spruce Green. Each		
		Additional charges for larger sizes		
	175 Each	Sizes:_____	\$_____ Each	\$_____
	100 Each	Sizes:_____	\$_____ Each	\$_____
	75 each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
		Fabric Content: _____		
TOTAL GROUP 3 (ITEMS 14 – 21)				\$_____

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
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**GROUP 4 UNIFORM BELTS (Award by Item)**

22.	100 Each	Dress Belt, Black Leather, High Gloss Finish.	\$_____ Each	\$_____
		Additional charges for larger sizes		
	20 Each	Sizes:_____	\$_____ Each	\$_____
	20 Each	Sizes:_____	\$_____ Each	\$_____
	20 each	Sizes:_____	\$_____ Each	\$_____

Manufacturer's Name:\_\_\_\_\_

Style No.: \_\_\_\_\_

**GROUP 5 HATS, CAPS AND TIES (Award by item)**

23.	50 Each	Uniform Cap Cover for 8 Point Frame	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		

24.	50 Each	Felt Lawman Hat, Spruce Green	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		

25.	50 Each	Uniform Rain Hat Cover, Clear Plastic	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		



## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
26.	125 Each	OD Felt Campaign Hat, Drab Green	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		
27.	1400 Each	Ties, Bend over Style, Black w/clip S	\$_____ Each	\$_____
27a.	600 Each	Ties, Bend over Style, extra long Black w/clip S	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		

**GROUP 6 JACKETS (Award by item)**

28	300 Each	Light weight nylon jacket See para 2.33 Size S-XL	\$_____ Each	\$_____
		Additional charges for larger sizes		
	20 Each	Sizes: 2XL	\$_____ Each	\$_____
	20 Each	Sizes: 3XL	\$_____ Each	\$_____
	20 Each	Sizes: 4XL	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
29.	3000 Each	Jacket, Waterproof, Breathable, 100% Nylon Taffeta, 2 patch pockets zip out liner, Sizes: Small – XLarge, Color: Spruce Green	\$_____ Each	\$_____
	100 Each	Additional charges for larger sizes Sizes:2XL	\$_____ Each	\$_____
	75 Each	Sizes: 3XL	\$_____ Each	\$_____
	50 Each	Sizes: 4XL	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		

**GROUP 7 BDU UNIFORMS AND ACCESSORIES**

30.	300 Each	Battle Dress Shirt, Long Sleeve, 100%Ripstop Cotton Poplin, Camouflage Pattern, S-XL	\$_____ Each	\$_____
	50 Each	Additional charges for larger sizes Sizes:2XL	\$_____ Each	\$_____
	50 Each	Sizes:3XL	\$_____ Each	\$_____
	50 Each	Sizes:4XL	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
31.	300 Each	Battle Dress Pants, 100% Ripstop cotton Poplin, Camouflage Pattern	\$_____ Each	\$_____
		Additional charges for larger sizes		
	50 Each	Sizes:_____	\$_____ Each	\$_____
	50 Each	Sizes:_____	\$_____ Each	\$_____
	50 Each	Sizes:_____	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
32.	300 each	Cotton Web Belts, 1-1/4" wide, Khaki	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
33.	100 Each	Brass Web Belt Buckle with tip, Solid Brass	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		
34.	100 Each	Open Face Belt Buckle with Tip, Solid Brass	\$_____ Each	\$_____
		Manufacturer's Name:_____		
		Style No.: _____		

## BID SUBMITTAL FOR:

## Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
35.	100 Each	Lapel Pins, Gold w/Logo and "This We'll Defend" inscribed on pin  Manufacturer's Name: _____  Style No.: _____	\$_____ Each	\$_____
36.	300 Pair	Elastic Blousing Garters, Set of 2, OD Green  Manufacturer's Name: _____  Style No.: _____	\$_____ Each	\$_____
37.	50 Each	Female Drill Instructor Hats Camouflage Same as BDU's  Manufacturer's Name: _____  Style No.: _____	\$_____ Each	\$_____
38.	100 Each	Military Cartridge Belt with eyelets OD Green, 2 1/4" Wide  Manufacturer's Name: _____  Style No.: _____	\$_____ Each	\$_____
39.	50 Each	Camouflage Woodland Utility Cap Type II  Manufacturer's Name: _____  Style No.: _____	\$_____ Each	\$_____

## BID SUBMITTAL FOR:

Uniforms for Miami Dade Corrections and Rehabilitation Department

FIRM NAME: \_\_\_\_\_

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE	TOTAL
40.	60 Each	Holster, Nylon Look Finish, Triple Retention	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		
41.	50 Each	Cartridge Belt Buckle, Hamilton Finish or Solid Brass	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		
42.	50 Each	Cartridge Belt Buckle, Nickel/Silver	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		
43.	50 Sets	Belt Clips, Hamilton Finish or Solid Brass, 5/Set	\$_____ Each	\$_____
		Manufacturer's Name: _____		
		Style No.: _____		
44.	50 Sets	Belt Clips Nickel/Silver, 5/Set	\$_____ Each	\$_____
		Manufacturer: _____		
		Style No.: _____		
Total Group 7 (items 30 – 44)				\$_____

**BID SUBMITTAL FOR:**

**Uniforms for Miami Dade Corrections and Rehabilitation Department**

**FIRM NAME:**\_\_\_\_\_

---

**LOCAL TAILER (see 2.31)**

**Name:**\_\_\_\_\_

**Address:**\_\_\_\_\_

**City:**\_\_\_\_\_

**Telephone**\_\_\_\_\_

**Point of Contact**\_\_\_\_\_

**SECTION 4  
BID SUBMITTAL FOR:**

**Uniforms for Corrections and Rehabilitation Department**

**ACKNOWLEDGEMENT OF ADDENDA**

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**INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES**

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**PART I:**

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN  
CONNECTION WITH THIS BID

Addendum #1, Dated \_\_\_\_\_

Addendum #2, Dated \_\_\_\_\_

Addendum #3, Dated \_\_\_\_\_

Addendum #4, Dated \_\_\_\_\_

Addendum #5, Dated \_\_\_\_\_

Addendum #6, Dated \_\_\_\_\_

Addendum #7, Dated \_\_\_\_\_

Addendum #8, Dated \_\_\_\_\_

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**PART II:**

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

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**FIRM NAME:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TITLE OF OFFICER:** \_\_\_\_\_



## BID SUBMITTAL FORM

**Bid Title:** Uniforms for Miami Dade Corrections and Rehabilitation Department

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

- ☐ **Place a check mark here only if bidder has such conviction to disclose to comply with this requirement.**

**COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program**

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Vendor participation in the Joint Purchase portion of the UAP is **voluntary**, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and **shall not be binding** on the bidder.

- A. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located **within** the geographical boundaries of Miami-Dade County?  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 and \_\_\_\_\_
- B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located **outside** the geographical boundaries of Miami-Dade County?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

**LOCAL PREFERENCE CERTIFICATION:** The responding vendor hereby attests, **by checking one of the following blocks**, that it is ☐, or is not ☐, a local business. For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base. **Failure to complete this certification at this time (by checking the appropriate box above) shall render the vendor ineligible for Local Preference.**

Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

Email Address: \_\_\_\_\_

FEIN No. \_\_\_\_/\_\_\_\_-\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

Prompt Payment Terms: \_\_\_\_% \_\_\_\_ days net \_\_\_\_ days  
 (Please see paragraph 1.2 H of General Terms and Conditions)

***\*"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract"***

Signature: \_\_\_\_\_  
 (Signature of authorized agent)

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Failure to sign this page shall render your Bid non-responsive.**





# **APPENDIX**

## **AFFIDAVITS FORMAL BIDS**

**MIAMI-DADE COUNTY BID AFFIDAVITS****▪ DISABILITY NONDISCRIMINATION AFFIDAVIT  
(Resolution R-385-95)**

I, being duly first sworn, state that this firm, corporation, or organization is in compliance with and agrees to continue to comply with, and assure that any subcontractor, or third party contractor under this contract complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The Americans with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. Sections 225 and 611 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Rehabilitation Act of 1973, 29 U.S.C. Section 794

The Federal Transit Act, as amended 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

**▪ MIAMI-DADE COUNTY DEBARMENT DISCLOSURE AFFIDAVIT  
(Ordinance 93-129) See Section 1 (1.3H)**

I, being duly first sworn, upon oath deposes and says that the bidder of this contract or his agents, officers, principals, stockholders, subcontractors or their affiliates are not debarred by Miami-Dade County.

**▪ MIAMI-DADE COUNTY COLLECTION OF TAXES,  
FEES AND PARKING TICKETS AFFIDAVIT  
(Ordinance 95-178) Section 1 (1.3 E)**

I, being first duly sworn state that in compliance with the procedures contained in Section 2-8.1(c) of the Code of Miami-Dade County, and as amended by Ordinance 95-178, this firm hereby certifies that the foregoing statements are true and correct.

That all delinquent and currently due fees or taxes (including, but not limited to, real and personal property taxes, convention and tourist development taxes, utility taxes, and occupational license taxes) collected in the normal course by the Miami-Dade County Tax Collector and County issued parking tickets for vehicles registered in the name of the above firm, have been paid.

**▪ AFFIDAVIT RELATING TO INDIVIDUALS AND ENTITIES  
ATTESTING BEING CURRENT IN THEIR OBLIGATIONS TO  
MIAMI-DADE COUNTY (Ordinance 99-162) See Section 1 (1.3 N)**

I, being first duly sworn state that in compliance with County Ordinance 99-162, the bidder is not in arrears in any payment under a contract, promissory note or other loan document with the County, or any of its agencies or instrumentalities, including the Public Health Trust (hereinafter referred to as "County"), either directly or indirectly through a firm, corporation, partnership or joint venture in which the individual or entity has a controlling financial interest as that term is defined in Section 2-11.1(b)(8) of the County Code.

▪ **MIAMI-DADE COUNTY DOMESTIC VIOLENCE LEAVE  
AFFIDAVIT (Ordinance 99-5 & Resolution R-185-00)**

That in compliance with Ordinance No 99-5, Resolution No. R-185-00 and the Code of Miami-Dade County, Florida, the following information is provided and is in compliance with all items in the aforementioned legislation. As an employer having, in the regular course of business, fifty (50) or more employees working in Miami-Dade County for each working day during each of twenty (20) or more calendar work weeks in the current or preceding calendar year, do hereby certify to be in compliance with the Domestic Leave Ordinance, codified at 11A-60 et. Seq., of the Miami-Dade-County Code, and that the obligation to provide domestic violence leave to employees shall be a contractual obligation.

**BY SIGNING AND NOTARIZING THIS PAGE YOU ARE ATTESTING  
TO AFFIDAVITS ON PAGES 1 AND 2**

**MIAMI-DADE COUNTY AFFIDAVITS SIGNATURE PAGE**

By: \_\_\_\_\_ 20 \_\_\_\_  
Signature of Affiant Date  
\_\_\_\_\_  
Printed Name of Affiant and Title Federal Employer Identification Number  
\_\_\_\_\_  
Printed Name of Firm  
\_\_\_\_\_  
Address of Firm

**SUBSCRIBED AND SWORN TO** (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

He/She is personally known to me or has presented \_\_\_\_\_ as identification.  
Type of identification

\_\_\_\_\_  
Signature of Notary Serial Number  
\_\_\_\_\_  
Print or Stamp Name of Notary Expiration Date

Notary Public – State of \_\_\_\_\_

Notary Seal

**LIVING WAGE AFFIDAVIT**  
(County Ordinance 99-44)

I, being first duly sworn hereby state and certify that in compliance with Section 2-8.9 of the Miami-Dade County Code, by accepting award of this contract, the bidder or proposer agrees to pay the living wage required by County Ordinance 99-44 to all employees assigned to this contract. The bidder or proposer further understands that the current living wage applied to this contract is \$9.81 per hour plus health benefits as described in the ordinance, or \$11.23 per hour without health benefits. The Living Wage required by Ordinance 99-44 is subject to indexing as set-forth in Section "C" (Indexing).

By: \_\_\_\_\_ 20 \_\_\_\_  
Signature of Affiant Date

\_\_\_\_\_  
Printed Name of Affiant and Title

\_\_\_\_\_/\_\_\_\_\_-\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Federal Employer Identification Number

\_\_\_\_\_  
Printed Name of Firm

\_\_\_\_\_  
Address of Firm

**SUBSCRIBED AND SWORN TO** (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

He/She is personally known to me or has presented \_\_\_\_\_ as identification.  
Type of identification

\_\_\_\_\_  
Signature of Notary Serial Number

\_\_\_\_\_  
Print or Stamp Name of Notary Expiration Date

Notary Public – State of \_\_\_\_\_

**AFFIRMATIVE ACTION PLAN/PROCUREMENT POLICY AFFIDAVIT**  
**(Code of Miami-Dade County Section 2-8.1.5) (Ordinance No. 98-30)**

I, being duly first sworn, hereby state that the bidder of this contract:

- ☐ has a current Affirmative Action Plan and Procurement Policy, as required by Section 2-8.1.5 of the Code of Miami-Dade County, processed and approved for filing with the Miami-Dade County Department of Business Development (DBD) under the file No. \_\_\_\_\_ and \_\_\_\_\_ the expiration date of \_\_\_\_\_.
- ☐ had annual gross revenues in excess of \$5,000,000.00 for the previous year and does not have a current Affirmative Action Plan and Procurement Policy as required by Section 2-8.1.5 of the Code of Miami-Dade County, processed and approved for filing with the Miami-Dade County DBD. I will contact DBD at 305-375-3111 regarding this requirement.
- ☐ had annual gross revenues less than \$5,000,000.00 for the previous year; therefore Section 2-8.1.5 of the Code of Miami-Dade County is not applicable. However, I will contact DBD at 305-375-3111 in order to submit the required affidavit and exemption request.

Witness: \_\_\_\_\_  
Signature Signature

Witness: \_\_\_\_\_ By: \_\_\_\_\_  
Signature Legal Name and Title

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

**FOR AN INDIVIDUAL ACTING IN HIS OWN RIGHT:**

By: \_\_\_\_\_

**FOR A CORPORATION, PARTNERSHIP OR JOINT VENTURE:**

By: \_\_\_\_\_ having the title of \_\_\_\_\_

with \_\_\_\_\_.

☐ a \_\_\_\_\_ corporation ☐ partnership ☐ joint venture

**PLEASE NOTE:**

*Section 2-10.4(4)(a) of the Code of Miami-Dade County (Ordinance No. 82-37) requires that all properly licensed architectural, engineering, landscape architectural, and land surveyors have an affirmative action plan on file with the County.*

*Section 2-8.1.5 of the Code of Miami-Dade County requires that firms that have annual gross revenues in excess of five (5) million dollars have an affirmative action plan and procurement policy on file with the County. Firms that have a Board of Directors that are representative of the population make-up of the nation may be exempt.*

*For questions regarding these requirements, please contact the Miami-Dade County Department of Business Development at 305-375-3111.*

## CODE OF BUSINESS ETHICS

### Code of Miami-Dade County Section 2-8.1(i)

I, being duly sworn, hereby state and certify that this firm has adopted a Code of Business Ethics that is fully compliant with the requirements of Section 2-8.1(i) of the Code of Miami-Dade County as amended. I further acknowledge that failure to comply with the adopted Code of Business Ethics shall render any contract with Miami-Dade County voidable, and subject this firm to debarment from County work pursuant to Section 10-38(h)(2) of the Code of Miami-Dade County as amended. I further acknowledge that failure to submit this affidavit shall render this firm ineligible for contract award.

By: \_\_\_\_\_ 20 \_\_\_\_  
Signature of Affiant Date

\_\_\_\_\_  
Printed Name of Affiant and Title

\_\_\_\_/\_\_\_\_/\_\_\_\_-\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Federal Employer Identification Number

\_\_\_\_\_  
Printed Name of Firm

\_\_\_\_\_  
Address of Firm

**SUBSCRIBED AND SWORN TO** (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

He/She is personally known to me or has presented \_\_\_\_\_ as identification.  
Type of identification

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Serial Number

\_\_\_\_\_  
Print or Stamp Name of Notary

\_\_\_\_\_  
Expiration Date

Notary Public – State of \_\_\_\_\_

Notary Seal

# FAIR SUBCONTRACTING PRACTICES

## (Ordinance 97-35)

**In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15**

[illegible]

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date \_\_\_\_\_

**SUBCONTRACTOR/SUPPLIER LISTING  
(Ordinance 97-104)**

**Firm Name of Prime Contractor/Respondent:** \_\_\_\_\_

**Bid No.:** \_\_\_\_\_ **Title:** \_\_\_\_\_

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 **MUST** be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, **MUST** be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

Business Name and Address of First Tier Subcontractor/Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/Subconsultant	(Principal Owner)	
			Gender	Race
Business Name and Address of Direct Supplier	Principal Owner	Supplies/Materials/Services to be Provided by Supplier	(Principal Owner)	
			Gender	Race

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

\_\_\_\_\_  
Prime Contractor/Respondent's Signature

\_\_\_\_\_  
Print Name  
(Duplicate if additional space is needed)

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Date

FORM 100



MINIMUM CERTIFIED CONTENT						
Bid Item Number	RECYCLED PRODUCTS		RECOVERED MATERIALS		RECYCABLE PRODUCTS	
	% Composition	Type of Material	% Composition	Type of Material	% Composition	Type of Material
DEFINITIONS						

“Recycled Material” shall be defined as any waste material or by-products that have been recovered or diverted from solid waste.

**“Recycled Product” shall be defined as any product which is in whole or in part composed of recovered materials.**

**“Recyclable Product” shall be defined as the ability of a product and its packaging to be reused, reconditioned for use, or recycled through existing recycling collection programs.**

“Waste Reducing Product” shall be defined as any product which will result in less waste generated due to its use rather than another product designed to serve the same function with a greater waste generation rate. This shall include, but not limited to those products that can be reused, refilled or have a longer life expectancy and contain a lesser amount of toxic constituents.

I have the knowledge to certify and do so by certify that the Minimum Materials Content in our product(s) are as specified on this form and conform with the definitions as shown above.

NAME		
ADDRESS		
CITY	STATE	ZIP
SIGNATURE	TITLE	



# **SMALL BUSINESS ENTERPRISE PROGRAM (SBE)**

**(Ordinance 05-29 and Administrative Order 3-41)**

## **PARTICIPATION PROVISIONS**

*Applies to set-asides and/or subcontractor goals*

**DEPARTMENT OF BUSINESS DEVELOPMENT**  
111 NW 1<sup>st</sup> STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: (305) 375-3111 FAX: (305) 375-3160

March 2005

## MIAMI-DADE COUNTY

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## MIAMI-DADE COUNTY

### A. DEFINITIONS

The definitions in this section apply only to these Participation Provisions, hereafter referred to as "Provisions".

1. *Agreement* means a duly executed legally binding contract.
2. *Available* or *availability* means to have prior to bid submission, the ability to provide goods or services under a contract, by having:
  - a. Reasonably estimated, uncommitted capacity;
  - b. All necessary licenses, permits, registrations and certifications, including Small Business Enterprise (SBE) or Micro Enterprise certification to provide the type of goods or services being purchased under the contract;
  - c. The ability to obtain financing/insurance that is reasonably required and consistent with normal industry practice; and
  - d. The ability to otherwise meet bid specifications.
3. *Bid* means a quotation proposal, letter of interest or offer by any bidder in response to any kind of invitation, request or public announcement to submit such quotation, proposal, letter of interest or offer for a contract.
4. *Bidder* or *Proposer* means any person, partnership, corporation or other business entity that submits a bid or proposal.
5. *Board* means the Miami-Dade County Board of County Commissioners, Miami-Dade County, Florida.
6. *Certificate of Unavailability* means a document signed by an SBE stating that the SBE is not available to participate on a specific project at a specific time.
7. *Certification List* means a list maintained by the Department of Business Development that contains the names, addresses, and certification expiration date, of certified SBEs, sorted by trade, service, and/or commodity.
8. *Commercially Useful Function* means contractual responsibility for the execution of a distinct element of the work of a contract by a business enterprise and the carrying out of its contractual responsibilities by actually performing, managing, and supervising the work involved other than acting as a broker. The determination of whether an activity is a commercially useful function shall include the evaluation of the amount of work subcontracted, normal industry practices, the skills, qualifications, or expertise of the

- enterprise to perform the work, whether the business owner himself or herself performs, manages, and/or supervises the work involved, and other relevant factors.
9. *Compliance Monitor* means the Director of the Department of Business Development or designee assigned to review compliance in accordance with Ordinance 05-29 and Administrative Order 3-41.
  10. *Contract* means an agreement for the purchase of goods or services, including professional services. Professional services as used in this section includes but is not limited to accounting, legal, health care, consulting and management services. Contract does not mean an agreement to purchase, lease, or rent real property; a grant, license, permit, franchise or a concession; an agreement to acquire professional architectural, engineering, landscape architectural or land surveying and mapping services; or a contract for construction or construction management services.
  11. *Contract Measure* means a contract set-aside, a subcontract goal, a bid preference, or a selection factor, singly or in any combination.
  12. *Contracting Officer* means the person assigned under a contract, usually a department director or his or her designee, who prior to award manages the bid process or post award has primary responsibility to manage the contract and enforce contract requirements.
  13. *County* means Miami-Dade County, Florida, a political subdivision of the State of Florida.
  14. *DBD* means the Department of Business Development.
  15. *DPM* means the Department of Procurement Management.
  16. *Goods* mean any tangible product, material or supply that is not a service.
  17. *Joint venture* means an association of two or more persons, partnerships, corporations or other business entities under a contractual agreement to conduct a specific business enterprise for a specified period with both sharing profits and losses.
  18. *Joint Venture Agreement* means a document submitted to DBD by a joint venture that provides information regarding the nature of the joint venture.
  19. *MDC* means Miami-Dade County, Florida.
  20. *Prompt Payment* is the intent of the Board that all firms, including SBEs and MicroEnterprises providing goods and services to the County, receive

payments promptly in accordance with Ordinance 05-29, and Administrative Order 3-41.

21. *Review Committee* or *RC* means the committee established by the County Manager to review proposed contracts for the application of contract measures and for administrative and/or appeal hearings.
22. *Service* means work offered for public or private consumption that does not consist primarily of goods.
23. *Set-aside* means the designation of a given contract for competition among SBEs.
24. *Small Business Enterprise (SBE)* means a business entity certified by DBD, providing goods or services, which has an actual place of business in Miami-Dade County and whose three year average gross revenues does not exceed \$5 million. The term Small Business Enterprise shall also include a manufacturer with one hundred (100) employees or less or wholesaler with fifty (50) employees or less without regard to gross revenues. Representations as to a business entity's average gross revenues and payroll shall be subject to audit.
25. *Subcontractor goal* means a proportion of a total contract value stated as a percentage to be subcontracted to SBE(s) to perform a commercially useful function.
26. *Successful Bidder* means the bidder to which the contract is awarded.
27. *Utilization Report* means a report completed and submitted by the successful bidder on a contract with goals, listing all work performed in the past by the SBE identified on the Agreement.
28. *Work* means the provision of goods or services.

#### B. GENERAL INFORMATION

1. The bidder shall fully comply with these Provisions which implement Miami-Dade County Ordinance 05-29 and Administrative Order 3-41.
2. DBD monitors the compliance of the successful Bidder with the requirements of these Provisions during the course of the work to be performed under the contract.
3. Forms necessary for submittal of information pertaining to these Provisions are included in the appendix. Additional copies may be obtained at: Miami-Dade County Department of Business Development (DBD) at 111 N.W. 1<sup>st</sup>

Street, 19<sup>th</sup> Floor, Miami, Florida 33128 or by telephone at (305) 375-3111, facsimile (305) 375-3160, online at [www.miamidade.gov/dbd](http://www.miamidade.gov/dbd).

#### C. CERTIFICATION

1. In order to participate as an SBE on this contract, an SBE must have a valid certification at the time of bid submittal, bid award, and throughout the duration of the contract.
2. Bidders shall use the most recent Certification List available prior to bid submission. Certification List may be obtained by contacting DBD at telephone number (305) 375-3111 during normal business hours or online [www.miamidade.gov/dbd](http://www.miamidade.gov/dbd).
3. The SBE firms on the Certification List will be identified by commodity code. An SBE must be certified in a commodity code and/or service area in order to be eligible to participate as an SBE on contracts in such commodity code and service area. In order to be eligible to participate as an SBE subcontractor, the SBE must be certified in the commodity code or service area in which they are to perform the work.
4. Bidders/Awardees are governed by the certification policies and procedures set forth by DBD for the certification of SBEs.
5. Joint Ventures: Only SBE joint ventures approved by DBD in accordance with Administrative Order 3-41 are eligible to participate as joint ventures in the Program. Joint ventures must be lawfully established. A joint venture is permissible only where the SBE lacks the necessary capacity to perform the contract on its own and the agreement is fair and equitable and will be of substantial benefit to the SBE. However, where DBD concludes that an SBE brings only its certification as contribution to the joint venture relationship DBD will not approve the joint venture. The small business member of the joint venture must be certified as an SBE before the joint venture can be approved.

#### D. APPLIED CONTRACT MEASURES

1. Set-asides
  - a. Set-asides are for bidding solely among SBEs. AN SBE awarded a set-aside contract shall not transfer to a non-SBE through subcontracting or otherwise, any part of the actual work of the contract unless the bid documents expressly and specifically require and/or permit such transfer as consistent with normal industry practice, or the SBE requests and receives prior to bid award an approval letter from DBD.

- b. If the SBE is using subcontractors to meet a portion of the set-aside on a contract, an Agreement is required and is subject to the requirements for the submittal of Agreements of Section D.2.c.
  - c. An SBE may perform 100% of the set-aside with its own workforce.
  - d. Bids that contain a defective Agreement shall be allowed up to 48 hours from bid submission to cure correctable defects. Correctable defects may include, but are not limited to: SBE percentage not indicated, prime or subcontractor failed to sign the Agreement, or calculation errors.
  - e. Bidders that fail to correct defects in the Agreement within 48 hours after bid submission shall be non-responsive.
2. Subcontractor goals
- a. Bid documents to which a subcontractor goal is applied shall require bidders to submit a signed Agreement at the time of bid submission identifying all SBEs to be utilized to meet the subcontractor goal. Each Agreement shall specify the scope of work and commodity code the SBE will perform. The Agreement constitutes a written representation by the bidder that to the best of the bidders' knowledge the SBEs listed are available and have agreed to perform as specified, or that the Bidder will demonstrate unavailability. Bidders/proposers shall be allowed up to 48-hours from bid submission to cure correctable defects in the Agreement. Correctable defects may include, but are not limited to: SBE percentage not indicated, prime or subcontractor failed to sign the Agreement, or calculation errors. Failure to submit an Agreement and SBE joint venture agreement, if applicable, may deem a bid non-responsive.
  - b. The Agreement shall incorporate;
    - i. The scope of work to be performed by the SBE; and
    - ii. The percentage of services the SBE will provide; and
    - iii. The prompt payment obligation; and
    - iv. The SBE joint venture Agreement; if applicable
  - c. A bidder that is an SBE may meet up to 100% of the subcontractor goal with its own workforce.
  - d. A bidder challenging or protesting the subcontractor goal must submit to the office or person to whom the bid is submitted, no later than the time of bid submission, written reasons for such challenge or protest. Challenges



or protests to an SBE subcontractor goal by bidders after the time of bid submission, or challenges based on reasons not previously provided in writing prior to bid submission, shall not be heard by the County Commission.

- e. After a bid is advertised with a subcontractor goal, it may be reduced only with the approval of the County Commission.
- f. Expenditures to subcontracting SBEs shall be counted toward meeting specified goals as follows:
  - i. One hundred percent (100%) of the expenditures to SBEs, that perform a commercially useful function in the supply of goods or services required for fulfillment of the contract;
  - ii. One hundred percent (100%) of the expenditures to SBEs that subcontract work further to non-SBEs only if bid documents expressly and specifically permit such subcontracting as consistent with normal industry practice, or the bidder or SBE requests and receives prior to bid award an approval letter from DBD.
  - iii. One hundred percent (100%) of the expenditures to SBEs who are vendors, working as subcontractors, that perform actual work with their own force;
  - iv. None of the expenditures to SBEs that act essentially as a conduit to transfer funds to a non-SBE unless bid documents expressly and specifically permit such transfers as consistent with normal industry practice or the bidder or SBE requests and receives prior to bid award an approval letter.
- g. To prove lack of availability, at time of bid submission, bidders must submit the following:
  - i. Certificate of Unavailability (Form No. DBD 502) either completed and signed by the SBEs or completed and signed by the bidder explaining the contacts with the SBE's statement or actions of the SBEs showing unavailability, and the reason(s) why the SBE's signature could not be obtained; and
  - ii. A listing of any bids received from SBEs, the scope of work and price of each bid, and the bidder's reasons for rejecting each bid; and
  - iii. A statement of the bidder's contacts with DBD for assistance in determining available SBEs; and

- iv. A complete description of the bidder's process for soliciting and evaluating bids from SBEs; and
- v. Bidders may establish an SBE as unavailable if the bidder provides evidence proving the SBE's bid is not reasonably competitive with comparable bids of non-SBEs, for the same scope of work.

#### E. PRE-AWARD COMPLIANCE

1. The Compliance Monitor reviews bids for compliance with these Provisions on every contract on which an SBE set-aside and/or subcontractor goal has been applied.
2. When there is non-compliance with these Provisions, the Compliance Monitor notifies the bidder in writing, stating the facts and the reasons on which the non-compliance is based. Upon notification from DBD, the bidder may request a meeting in writing within two business days from the date of the notification of non-compliance. If requested, the bidder shall supply further relevant information as required by the Compliance Monitor. However, no new or altered agreement will be accepted.
3. Upon completion of its compliance review, the Compliance Monitor shall issue a written recommendation to the Contracting Officer that includes facts and reasons for the bidder's compliance or non-compliance.
4. The Contracting Officer, in conjunction with the Compliance Monitor, may conduct an informal meeting with the respondent. Other parties may be invited to offer information relevant to the issue of the respondent's non-compliance.
5. The Contracting Officer shall in writing determine whether the bidder complies with the requirements of these Provisions and whether to recommend to the County Manager that the contract be awarded to the bidder. Such recommendation shall not restrict the Board of County Commissioners from rejecting the bid for any reason or to take such action at the recommendation of the Contracting Officer as the Board deems appropriate.

#### F. PROMPT PAYMENT

1. All firms, including SBEs and Micro Enterprises providing goods and services to the County, shall receive payments promptly in order to maintain sufficient cash flow.

2. Invoices from SBE prime vendors shall be promptly reviewed and payment made by the County or Public Health Trust, where applicable, on those amounts not in dispute within 30 calendar days of invoices.
3. A prime vendor on a contract with SBE measures shall include in its invoices to the County or Public Health Trust, where applicable, copies of undisputed invoices from SBE subcontractors within 14 calendar days of receipt of such invoices, or by the next scheduled invoice, whichever comes first. The prime vendor shall pay those amounts not in dispute to subcontracting SBEs within 2 days of receipt of payment from the County. If the prime vendor fails to submit undisputed invoices from an SBE to the County as specified herein or chooses not to submit any invoice to the County pursuant to the invoice schedule, the prime vendor must pay the full amount of the received SBE invoice by the next invoice cycle or 40 calendar days from receipt, whichever is less.
4. The County or prime vendor in direct privity with an SBE on a contract with SBE measures must notify the SBE and DBD, in writing, of those amounts billed by the SBE which are in dispute, and the specific reasons why they are in dispute, within fourteen (14) calendar days of submittal of such invoice, or by the next scheduled invoice whichever comes first. Failure of the County or prime vendor to comply with the applicable requirements of this subsection shall result in the forfeiture of the right to use the dispute as justification for not paying the SBE and payment shall be forthcoming from the County or prime vendor as appropriate by the next invoice date or 40 calendar days from receipt of invoice date, whichever is less.
5. An SBE may invoice the County or prime vendor, as appropriate, 1% interest per month for any undisputed amount that is not promptly paid.

G. POST AWARD COMPLIANCE AND MONITORING

1. DBD shall monitor and enforce the compliance of the vendor with the requirements of the Administrative Order, and any related program requirements during the duration of the contract and may monitor for up to one year after notice of completion of the work or full payment of contract obligations, whichever comes last.
2. Successful Bidders and SBEs/Micro Enterprises shall permit the County to have access during normal business hours to all books and records relating to the compliance with the contract measure applied to the contract or relating to compliance with certification requirements. This right of access shall be granted for one year after completion of the work or full payment of contract obligations, whichever comes last, or for one year after the expiration of SBE certification.

3. Successful Bidders and SBEs/Micro Enterprises shall permit the County to have access to employees performing work during normal business hours in order to conduct visual inspections and interviews that may be conducted privately when necessitated by County staff.
4. Successful Bidders and SBEs/Micro Enterprises shall comply with all reporting requirements established by DBD. Failure to comply with the reporting requirements may result in the imposition of contractual sanctions or administrative penalties by the County.
5. In the event that during the performance of a contract containing an SBE subcontractor goal, an SBE is not able to provide the services specified in the Agreement submitted at the time of bid, the Successful Bidder must locate an SBE to substitute. The Successful Bidder must receive approval for substitution from DBD. A Successful Bidder that cannot secure a substitute SBE must provide a written statement to the Compliance Monitor.
6. The Compliance Monitor shall be responsible for monitoring the performance of the Successful Bidder regarding compliance with a contract measure applied to the contract. The Compliance Monitor may, at his or her discretion, investigate deviations in the utilization of SBEs from that required by the contract and make recommendations regarding compliance to the Contracting Officer. The Contracting Officer shall not make a final determination without a recommendation regarding compliance from the Compliance Monitor. Deviations from the contract measure stated in the contract that shall be monitored include, but are not limited to:
  - a. Termination of an SBE's Agreement;
  - b. Reduction in the scope of work to be performed by an SBE
  - c. Modifications to the terms of payment or price to be paid to an SBE
  - d. Failure to enter into a contract with an SBE being utilized to meet a contract measure.
7. If, after execution of an agreement, the Successful Bidder submits a written request to the Contracting Officer and demonstrates to the satisfaction of the Contracting Officer that, as a result of a change in circumstances beyond his/her control of which he/she was not aware and could not reasonably have been aware, until subsequent to the date of execution of such subcontract, an SBE, who entered into such subcontract has committed a material breach of the agreement, the Successful Bidder shall be entitled to exercise such rights as may be available to him/her to terminate the Agreement.
8. County's Determination of Bidder's Excuse or Termination.

If the Successful Bidder at any time submits a written request to the Contracting Officer under the prior two paragraphs, the Contracting Officer as

soon as practicable, shall determine whether the Successful Bidder has made the requisite demonstration, and shall not determine that such a demonstration has not been made without first providing the Successful Bidder, upon notice, an opportunity to present pertinent information and arguments.

#### 9. Alternative Subcontracts

If the Successful Bidder is excused from entering into a subcontract or rightfully terminates a subcontract under the Administrative Order and without such subcontract the Successful Bidder will not achieve the level of SBE participation upon which the contract was awarded, the Successful Bidder shall make every reasonable effort to propose and enter into an alternative subcontract or subcontracts for the same work to be performed by another available SBE as appropriate, for a subcontract price or prices totaling not less than the subcontract price under the excused or terminated subcontract, less all amounts previously paid there under. The Successful Bidder must submit to the Compliance Officer an Agreement with the new SBE and provide all documentation required by the County. A successful bidder that cannot secure a substitute SBE must provide all supporting documentation required by the County as detailed previously in this document (Section D.2.g).

- a. The Compliance Monitor may require the Successful Bidder to produce such information, as the Compliance Monitor deems appropriate and may obtain further information from other sources. The Compliance Monitor shall make his/her recommendation under this paragraph to the Contracting Officer and forward a copy to the bidder.
- b. The Contracting Officer will consider objections to the Compliance Monitor's recommendation only if such written objections are received by the Contracting Officer within five business days from the Successful Bidder's receipt of the Compliance Monitor's recommendation. The Contracting Officer with or without a hearing, and as he/she in his/her discretion may determine, will reply to the Successful Bidder's written objection within ten business days of receipt of these objections.

#### H. CONTRACTUAL SANCTIONS

1. Bid and contract documents shall provide that, notwithstanding any other penalties or sanctions provided by law, a bidder's violation of or failure to comply with the Small Business Enterprise Program Ordinance and

Administrative Order may result in the imposition of one or more of the following sanctions:

- a. The suspension of any payment or part thereof until such time as the issues concerning compliance are resolved;
  - b. Work stoppage;
  - c. Termination, suspension, or cancellation of the contract in whole or part;
  - d. Loss of SBE certification.
2. In the event a bidder or SBE attempts to comply with the provisions of the SBE ordinance through fraud, misrepresentation, or material misstatement, the County shall, whenever practicable, terminate the contract or require the termination or cancellation of the subcontract for the project on which the bidder or SBE committed such acts. In addition, and as a further sanction, the County may impose any of the above-stated sanctions on any other contracts and subcontracts the bidder or SBE has on other County projects. In each instance, the bidder or SBE shall be responsible for all direct and indirect costs associated with such termination or cancellation including attorney's fees and costs. The bidder or SBE may also be subject to debarment.
3. The foregoing notwithstanding, the County Manager shall include language in all prospective projects containing an SBE goal which provides that, in addition to any other sanction for failure to fulfill the SBE goal requirements for such contract, the contractor's eligibility to receive any future County contract shall be conditioned upon the contractor making up the deficit in SBE participation in such future contract by having SBEs perform work equal to double the dollar value of the deficiency in the SBE goal in the prior contract.
4. The foregoing obligation shall be in addition to any SBE goal otherwise applicable to the future contract. The procedures for making up the SBE deficit shall follow DBD policy.
5. Some of the contractual violations that may result in the imposition of sanctions listed in the administrative order include, but are not limited to, the following:
  - a. An SBE serving as a conduit for SBE work awarded to a firm as an SBE, but which is being performed by a non-SBE firm;
  - b. A prime vendor not meeting an SBE contract measure;

- c. Not obtaining or retaining SBE certification while performing work designated for SBE firms;
  - d. Failure to timely submit utilization reports;
  - e. Failure to comply with SBE certification requirements, including not maintaining a place of business in Miami-Dade County, not reporting organizational and operational changes, providing inaccurate or false information, and other certification related violations;
  - f. Failure to maintain certification;
  - g. Deviations from the SBE agreement without prior approval from DBD;
  - h. Termination of the SBE's agreement without prior approval from DBD;
  - i. Reduction of the scope of work of the SBE subcontract without prior approval from DBD; or
  - j. Modifications to the terms and/or prices of payment to an SBE without prior approval from DBD
- I. Administrative Penalties
- Administrative penalties may range from de-certification to debarment.
- J. Appeals Process
- A respondent may initiate the appeals process after administrative penalties are imposed.
- K. APPENDIX
- 1. Forms
    - a. Certificate of Unavailability DBD 502
    - b. Utilization Report DBD 503

# **APPENDIX A**





## Small Business Enterprise (SBE) Certificate of Unavailability

RFP/BID No. \_\_\_\_\_

\_\_\_\_\_  
(Name of Prime Contractor)

\_\_\_\_\_  
(Firm Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Telephone No.)

I contacted the \_\_\_\_\_ to obtain a bid for work items to be

**\*SBE Firm**

performed on Miami-Dade County project but, the SBE firm was unavailable to perform or submit a bid due to the following reasons:

- a. \_\_\_\_\_ SBE firm did not respond to the invitation.
- b. \_\_\_\_\_ SBE firm was not available to work.
- c. \_\_\_\_\_ SBE firm was not the lowest acceptable bidder.

Prime not meeting the goal must provide details of their efforts in soliciting to SBE firms, i.e., advertising, personal calls, mailing lists, etc. Information provided will be verified. Attach all supporting documents such as newspaper ads, phone lists, mailing lists, etc.

\_\_\_\_\_  
(Prime Contractor Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Title

**\*If multiple SBE firms are contacted, please make additional copies as deemed necessary.**



## SMALL BUSINESS ENTERPRISE PROGRAM (SBE) UTILIZATION REPORT

This report is required by Miami-Dade County. Failure to comply may result in MDC commencing proceedings to impose sanctions on the successful bidder, in addition to pursuing any other available legal remedy. Sanctions may include the suspension of any payment or part thereof, termination or cancellation of the contract, and the denial to participate in any further contracts awarded by MDC.

Reporting period:

Project Name: \_\_\_\_\_

Project Goal: \_\_\_\_\_ %

From: \_\_\_\_\_ To: \_\_\_\_\_

Project Number: \_\_\_\_\_

Name:	Date of Award	Agreement Amount	Change Order Modification(s) Amount
FEIN:			
Address:			

Amount of Requisitioned this Period \$ \_\_\_\_\_ Amount Requisitioned for SBE Subcontractors this Period: \$ \_\_\_\_\_

Total Amount Requisitioned/Paid to Date \$ \_\_\_\_\_ / \_\_\_\_\_ Total Amount Requisitioned/Paid to SBE Subcontractors to Date \$ \_\_\_\_\_ / \_\_\_\_\_

### SMALL BUSINESS ENTERPRISE (SBE) CERTIFIED FIRMS

Name of SBE Subcontractor	Agreement Amount	Description of Work	Amount Sub Requisitioned this period	Amount to S to D
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b>TOTAL</b>				

\_\_\_\_\_  
Prime Signature\_\_\_\_\_  
Date\_\_\_\_\_  
Print Name\_\_\_\_\_  
Title

Telephone

DBD 503